

Making a Proposal to Campus Union

The purpose of a proposal is to:

1. Request funding (please click [here](#) for the Financial Affair Committee's website),
2. Make a change on campus.

To make a proposal:

1. Contact a delegate who supports your cause (see delegates [here](#)). If you do not know a delegate, please email the Campus Union officers at campusunion@wofford.edu, and the officers will appoint a delegate to help you.
2. With the help of the delegate, write a proposal formatted like the one below. Be sure to include all important details, as this document will be the basis of the Assembly's decision.
3. Email the proposal to the Campus Union officers at campusunion@wofford.edu by 5pm Friday.
4. Come to the meeting Monday at 6pm in the Olin Theater prepared to speak about your proposal.

SAMPLE PROPOSAL

Proposal for funding for Wofford REC (Robotics and Engineering Cadre)

Proposed by: *Your Name*

Sponsored by: *Campus Union Delegate's name*

WHEREAS:

1. Wofford REC is a chartered organization and deserves funding from Campus Union.
2. Wofford REC has not yet received funding from Campus Union
3. Wofford REC is in need of funding to get its project off the ground and to better the organization.
4. Wofford REC provides a unique opportunity for student involvement in the process of constructing autonomous robots, including program, circuitry, and structure design, and is a unique application of mathematics, engineering, computer science, and physical science to develop hands-on extracurricular activities for students and faculty and to structure an effective team for accredited competitions.
5. Wofford REC is in need of funding for LEGO Mindstorms Kit(s) to construct an autonomous robot(s), expansion kits, and tools for wire and hardware modification, including soldering equipment and computer-grade screwdrivers and pliers.

THEREFORE, BE IT RESOLVED THAT \$1020.00 be given to Wofford REC to help meet expenses.

The breakdown of the budget is as such:

- **\$600.00** LEGO Mindstorms NXT Kit (2 @ \$300)
- **\$92.00** Additional LEGO Mindstorms parts, including \$50.00 for rechargeable battery and \$42.00 for various cables, etc.
- **\$20.00** Computer Tool Kit 11 Piece + additional tools
- **\$50.00** Standard Quality and non-faulty Soldering Kit
- **\$33.00** Maximum Lego NXT: Building Robots with Java Brains by Brian Bagnall (Book)
- **\$25.00** LEGO Mindstorms NXT Hacker's Guide by Dave Prochnow
- **\$200.00** Additional parts, including various sensors, such as infrared, etc.

PASSING A RESOLUTION

If you wish to pass legislation honoring someone from the Wofford community or marking an event, you may want to submit a resolution to the Assembly. For help writing a resolution, please contact any delegate or officer.