

# Bylaws of the Wofford College Campus Union

*Enacted April 22, 1971*

*Amended February 12, 2024*

## Article I. Basic Structure

### Section 1. Committee Definitions

- A. Committees are the basic working units of the Campus Union Assembly. It is not, however, a prerequisite that committee members be assembly members. Any full time student may apply to serve on the assembly committees.
- B. Each committee is a working group of the assembly. The basic function, purpose and organization are defined and listed below. The committees intentionally are given broad purposes and flexible definition in order to allow for maximum creativity on the part of the committee members. They are allowed to determine their own composition as their functions and needs demand.
- C. The attendance policy for each Campus Union committee will be set by each committee at the beginning of the term by a majority vote of the committee members and must be approved by the Executive Committee. Any member of a Campus Union committee who violates these terms of the Campus Union committee's attendance policy will be automatically removed from their his/her seat on the committee upon a case review by the Elections and Nominations Committee and be declared ineligible for re-election to the general assembly. If they are elected members of the Campus Union Assembly, they also automatically will be removed from their seat on the assembly upon a case review by the Elections and Nominations committee and be declared ineligible for re-election to the general assembly or officer position. It will be up to the committee chair's discretion as to what constitutes a missed meeting.
- D. All standing and ad hoc committees are answerable directly to the assembly, and ad hoc committees are answerable to the executive committee. Any committee action is subject to the approval of the assembly by a simple majority. Periodic reports of activities and plans must be presented to the assembly. The assembly may call for a report from a committee at any time. Funding of the committees shall be handled by the Financial Affairs Committee.

### Section 2. Chaplain

The assembly shall elect a chaplain from the voting membership to provide devotions at the beginning of each assembly meeting. The chaplain also must coordinate the formal acknowledgment of passings that affect members of the Wofford community with the Assistant to the Vice President of Campus Life & Student Development. The chaplain will coordinate with the secretary on communicating the condolences of the Campus Union to the affected person(s), family and the Wofford community at large.

### Section 3. Parliamentarian

The parliamentarian, following the election or appointment of new members of the assembly, shall lead a training session on Robert's Rules of Order. They shall collaborate with the Campus Union Executive

Officers to schedule and host the training. They shall give a weekly report at the end of every Campus Union Meeting on how Robert's Rules were implemented and any other comments they may have to better the structure and order of the meetings regarding these rules and the language used throughout the meeting.

## **Section 4. Historian**

The assembly shall elect a historian to give historical remarks at the beginning of each assembly meeting.

# **Article II. Committees**

## **Section 1. Elections and Nominations Committee**

### **A. Duties**

- a. This committee shall be responsible for setting and publicizing dates for all elections, responsible for the mechanics and actual conduct of elections, responsible for publicly posting the names of those persons elected, responsible for informing the candidates running for a particular office of the final vote count corresponding to that office and responsible for all other post-election matters, including runoff elections.
- b. This committee shall nominate students to serve in various committee capacities and shall nominate persons to serve on the various faculty and administrative committees.
- c. This committee shall appoint students in good standing [a student who is not presently serving any sanctions imposed by a judicial body] with the college and the assembly two weeks after the election of the assembly. Assembly members will turn over at the end of their delegate terms.
- d. The committee chair appointees will be appointed to their respective committees within two weeks of Campus Union assembly elections. They will serve on the committee until the end of the academic year and then assume the position of chair.
- e. All nominations made by the committee are subject to approval by the assembly.
- f. This committee may recommend removal of a committee chair, subject to the approval of the assembly.
- g. The Vice President shall report all proceedings of this committee to the assembly.

### **B. Membership**

- a. Chair: Vice president of the Campus Union
- b. Secretary of the Campus Union
- c. Treasurer of the Campus Union
- d. One first year, one sophomore, one junior, one senior, and one at large assembly member nominated and elected by the assembly as a whole. The size of this committee is not flexible.

### **C. Election Rules and Regulations**

- a. Campaign materials may be placed in the following locations:
  - i. Exterior doors and stairwell doors of the following residence halls: Dupre, Greene, Marsh, Shipp, Carlisle, Wightman and Lesesne. Flyers may not be placed on students' room doors without their permission.
  - ii. Approved bulletin boards in the Mungo Student Center and the Olin Building.
  - iii. Flyers may be placed on the doors and interior of the Village laundry facility.
- b. If not specifically noted above, campaign materials are not permitted.
- c. All candidates are responsible for removing all campaign materials and signs within 48 hours of the completion of the election.

- d. Campaigns may begin whenever the undersigned candidate may see fit as long as these regulations are followed.
- e. Write-in campaigns are allowed as long as they are run in compliance with all election regulations.
- f. Only flyers, handbills, stickers, food items, or buttons may be passed out by candidates. No gift items may be given away by candidates or representatives (this includes, but is not limited to: pencils/pens, t-shirts, etc.)
- g. Each candidate is allowed to use 5 large posters and 25 flyers. At-large candidates and cabinet position candidates may use 10 large posters and 50 flyers.
- h. Campaign literature may NOT be placed under any residence hall room doors, unless the candidate is involved in a run-off.
- i. Campaign literature may NOT be emailed unless it is personalized and individually sent.
- j. The use of social media, including but not limited to Groupme, Instagram, and Facebook, is permissible for use in campaigning.
- k. Messages may be sent to student organization leaders asking for the opportunity to meet with the organization or asking for an endorsement provided that the message is personalized and individually sent.
- l. Violations
  - i. Alleged violations of the above rules should be reported to a member of the Election and Nominations Committee of Campus Union.
  - ii. The committee will meet within 48 hours of learning about the alleged violation.
  - iii. The committee may interview students to determine if there has been a violation.
  - iv. The committee may sanction a candidate(s) if it determines that they are responsible for one or more violations. These sanctions may include removal from the ballot and the inability to be elected in the current election cycle.

## **Section 2. Executive Committee**

### **A. Duties**

- a. This committee shall provide a forum whereby the needs of the Campus Union Assembly may be examined in detail and where such actions as may be necessary can be undertaken.
- b. This committee shall have the power to provide an accessible forum where legislation pertinent to the constitution, bylaws and rules of the Campus Union Assembly may be discussed and reviewed in detail.
- c. This committee shall be responsible for planning an hour-long service event for the assembly each semester.
- d. The chair of this committee shall be the president of the Campus Union.
- e. Membership shall consist of all chairmen of the standing committees and ad hoc committees as appointed by the elections and nominations committee.
- f. The executive committee shall meet regularly at a time specified by the chair.
- g. The attendance records of the executive committee members will be used as a basis for the Elections and Nominations Committee's appointments.

## **Section 3. The Financial Affairs Committee**

### **A. Duties**

- a. This committee shall construct a detailed budget each semester for approval by the assembly.
- b. This committee shall oversee and approve student activities funding.

- c. This committee shall follow the Financial Guidelines for funding student chartered organizations' events. Rules for funding and reimbursement can be found in the Financial Guidelines for student chartered organizations. No organization or individual may retroactively receive funding from Campus Union.
- B. Membership
  - a. The chair is the Treasurer of Campus Union
  - b. The treasurer will recommend assembly members for appointment by the Elections & Nominations Committee.
  - c. The treasurer shall recommend up to four students not currently serving on the Assembly to the Elections and Nominations Committee for appointment. The Elections and Nominations Committee will select students who have interest in and knowledge of organizational budgeting.

#### **Section 4. Campus Relations Committee**

- A. Duties
  - a. This committee shall work through all available media and a person designated by the senior director of public relations and communications in the Office of Marketing and Communications to ensure that proper news coverage is given to both organizational and individual activities. This committee shall maintain good public relations between the Wofford College community and the local community.
  - b. This committee shall collect, coordinate and report all dates of events sponsored by any group of the Wofford community.
  - c. This committee shall communicate with the chair of the Presidential Advisory Council, which meets monthly with the president of the college to discuss campus issues.
  - d. This committee shall organize programs with the president of the college and other members of the President's Cabinet or administration to meet the needs of students
  - e. This committee will plan an annual spring appreciation luncheon for the faculty and staff so Campus Union can recognize those members of the college community who are retiring before the next academic year.
  - f. This committee shall publicize vacancies of the Campus Union Assembly and dates of elections to fill those vacancies.
- B. Membership
  - a. The chair shall be appointed by the Elections and Nominations Committee. Applications will be solicited from full-time students in good standing through a campus-wide application process. Assembly membership is not a prerequisite for this position.
  - b. Assembly members shall be appointed to the Campus Relations Committee by the chair subject to approval by the Elections and Nominations Committee.

#### **Section 5. The Facilities & Sustainability Committee**

- A. Duties
  - a. This committee shall serve as a liaison between the students and the staff, hearing and expressing student suggestions and concerns about food services, facilities and sustainability services.
  - b. It shall work specifically with the Director of Residence Life, the Associate Vice President for Facilities and the Director of Food Services to address concerns that may arise from students.
- B. Membership
  - a. The chair shall be appointed by the Elections and Nominations Committee.

- b. Applications will be solicited from full-time students in good standing through a campus-wide application process. Assembly membership is not a prerequisite for this position.
- c. A co-chair will be selected by the facility and sustainability committee.
- d. Assembly members shall be appointed to the Facility and Sustainability Committee by the Elections and Nominations Committee.
- e. This committee shall have the power to regulate its size and composition.

## **Section 6. The Wellness and Safety Committee**

### **A. Duties**

- a. The committee shall encourage and promote awareness of the programs and services provided by the Wellness Center and Campus Safety departments, as well as expand and share the responsibility of promoting and sustaining a healthy and crime-free community.
- b. This committee shall meet and work regularly with the staff in the Wellness Center and the Campus Safety Department.
- c. The committee shall create a schedule of programs that is coordinated with those being offered by the professional staff.
- d. This committee shall compile and submit an itemized budget each year for approval by the Financial Affairs Committee.
- e. This committee will work with the Wellness Center staff to maintain distribution of personal hygiene and sexual health products around campus.

### **B. Membership**

- a. The chair shall be appointed by the Elections and Nominations Committee. Applications will be solicited from full-time students in good standing through a campus-wide application. Assembly membership is not a prerequisite for this position. The ability to work with the staff will be considered.
- b. Two assembly members shall be appointed by the Elections and Nominations Committee.
- c. Members shall be appointed to the Wellness and Safety Committee by the chair subject to approval by the Elections and Nominations Committee.
- d. This committee shall restock personal health products across campus.

## **Article II. Section 7. The Diversity, Inclusion, and Anti-Racism Committee**

### **A. Duties**

- a. This committee shall develop programs which create a more diverse and inclusive environment on campus.
- b. This committee shall host and promote anti-racism programs for all students and members of the faculty and staff.
- c. This committee shall meet and work regularly with the Chief Equity Officer in the Office for Civil Rights, Compliance, and Community Initiatives and the Director of Inclusive Engagement in the Division of Campus Life & Student Development and the Associate Director of Diversity Recruitment on the Admission staff to promote and coordinate programs.
- d. This committee shall meet at least once a month.
- e. This committee shall compile and submit an itemized budget each year for approval by the Financial Affairs committee.

### **B. Membership**

- a. The chair shall be appointed by the Elections and Nominations Committee. Applications will be solicited from full-time students in good standing through a campus-wide application. Assembly membership is not a prerequisite for this position.

Recommendations from the Chief Equity Officer and the Director of Inclusive Engagement will be considered by the Elections and Nominations Committee.

- b. Up to two assembly members shall be appointed to the committee by the Election and Nominations Committee.
- c. The Elections and Nominations Committee will seek student members not currently serving on the Assembly who are representatives from the Diversity Council Organizations.

## Article III. Ad Hoc Committees

### Section 1. Purpose of Ad Hoc Committees

- A. The purpose of an ad hoc committee is to study a specific issue or administer a project that does not fall within the jurisdiction of any standing committee.
- B. By definition, ad hoc committees should serve for a limited period of time and then be dissolved.

### Section 2. Creation of Ad Hoc Committees

- A. The Campus Union Assembly may create ad hoc committees by majority vote.
- B. The president of the Campus Union shall appoint the chairs and the members of the ad hoc committees.

### Section 3. Terms of Ad Hoc Committees

- A. The resolution creating an ad hoc committee must state the purpose and charge of the committee.
- B. The resolution must set a time period for the completion of the work of the proposed ad hoc committee.
- C. The ad hoc committee may petition the assembly for an extension of its deadline; however, the committee must justify its request for an extension.
- D. The chair of the ad hoc committee will make weekly reports on its progress to the assembly

## Article IV. Code of Conduct

### Section 1. Current Members

- A. Campus Union Assembly members will be required to pledge in writing that they will report to the Elections and Nominations Committee for any violations listed below for which they are found responsible during their term of office. Any Campus Union Assembly member will be asked to resign from office if he/she/they is in **bad standing** with the College or **found responsible** for:
  - a. Any offense of the Honor Code of Wofford College by the Honor Council, *and/or*
  - b. Any offense of the Code of Student Rights and Responsibilities.
  - c. Violating another institution's policies, outlined under the subsection titled "Conduct of Wofford Students While on Other College Campuses" in the Wofford College Code of Student Rights and Responsibilities, *and/or*
  - d. Violating local, state, federal or international laws beyond Wofford's jurisdiction.  
Misdemeanor charges should only be addressed in repeated or extreme cases.
- B. Any member who is **found responsible** for one or more of the violations above during his/her/their term of office will be asked to resign or will be removed from the Assembly. The member will

be ineligible to run in future elections unless he/she/they Appeal to the Elections and Nominations Committee under the advisement of the Dean of Students. These appeals will decide on a case by case basis an individual's eligibility to run for office in the future.

## **Section 2. Potential Members**

- A. Any non-Assembly student who commits any of the violations outlined in Section 1 of Article IV during his/her/their time as a student at Wofford is ineligible to run for any Campus Union election unless he/she/they appeals to the Elections and Nominations Committee under the advisement of the Dean of Students. These appeals will be decided on a case by case basis an individual's eligibility to run for office in the future.

## **Section 3. Reporting**

Any violations outlined in Section 1 of Article IV should be self-reported by the member. If the infractions are not self-reported and the members of the Elections & Nominations Committee learns of such violations, the Elections and Nominations Committee will serve to investigate the matter, in accordance with Robert's Rules Article XIII Section 75, Trial of Members of Societies.

# Constitution of the Wofford College Campus Union

*Approved May 13, 1980*

*Amended February 12, 2024*

*We, the students of Wofford College, united as the Campus Union, convinced that our stake in the future of this college entitles us to a role in its governance, committed to the preservation of the ideals of the college and to the improvement of campus life and resolved to promote the orderly and efficient administration of student activities, to ensure the democratic representation of our interest and opinions and to provide for the means to govern ourselves, do ordain and establish this constitution of the Campus Union of Wofford College.*

## Article I. The Judicial System

### Section 1. Organization

The judicial system shall be organized according to the provisions of the Code of Student Rights and Responsibilities, the Judicial Commission, and the Honor Council.

### Section 2. Election of Judicial Commissioners

- A. The election and appointment of the eleven members of the judicial commissioners will occur as stated in the Code of Student Rights and Responsibilities.
- B. Any vacancy in an elected commission position occurring before the end of the mid-semester grading period of the fall semester shall be filled by a special election to be held within two weeks of the meeting of the Judicial Commission at which the vacancy is declared.
- C. Any vacancy in an appointed commission position before the end of the mid-semester grading period of the fall semester shall be filled by a special appointment to be held within two weeks of the meeting of the Judicial Commission at which the vacancy is declared.

## Article II. The Campus Union Assembly

### Section 1. Government of Student Body

The government of the student body of Wofford College shall be vested in a Campus Union Assembly, hereafter referred to as the Assembly.

### Section 2. Composition of the Assembly

- A. The membership of the assembly shall include:
  - a. The officers of the student body.
  - b. Six students from each class, elected by their respective classes.
  - c. Eight students elected by the student body at large.
  - d. Chairs of standing committees, not elected to the assembly under the above provisions, and one representative each from the Judicial Commission and Honor Council (elected

by their own bodies) shall be non-voting members of the assembly. Representatives from the programming boards will report prior to major campus events they are planning.

### **Section 3. Election of Assembly Members**

- A. Any full time student enrolled and in good standing with the college, who previously has not been impeached, been recalled or asked to resign from the assembly or is neither a current elected or appointed member of the Judicial Commission nor an appointed member of the Honor Council, shall be eligible for election to the assembly.
- B. Representatives of the rising sophomore, junior and senior classes shall be chosen at an election held one month after the election of the officers. They shall serve on the assembly for a term of one year. Each candidate can only appear on the ballot for and be elected to one position in each election cycle.
- C. Representatives of the incoming first-year class shall be chosen at an election to be held during the third week of the fall semester. The delegates elected shall serve until the next Campus Union Assembly election in the following spring semester.
- D. Those candidates receiving the highest number of votes in each category shall be elected. In the event of a tie vote, a runoff election shall be held on the class day following the general election.
- E. Any vacancy in the assembly occurring before the end of the mid-semester grading period of the fall shall be filled by a special election to be held within two weeks of the assembly meeting at which the vacancy is declared. If a vacancy occurs after the mid-semester grading period, then the president, upon unanimous consent, shall be endowed with the power to appoint a member of the student body to fill this position for the rest of the term.

### **Section 4. Oath of Office**

All assembly members shall take and subscribe to the following oath, to be administered by the chair of the Judicial Commission:

*I do solemnly promise that I will to the best of my ability, preserve, defend and enforce the provisions and spirit of the constitution of the Campus Union of Wofford College. I also promise that I will diligently, faithfully and conscientiously perform my duties as a member of the Campus Union Assembly.*

### **Section 5. Duties and Powers of the Assembly**

- A. The assembly shall determine the rules of its proceedings. Approval, amendments or suspension of the rules shall require the concurrence of three-fourths of the members present and voting.
- B. The assembly shall establish bylaws describing the duties and composition of its standing committees.
- C. Approval or amendment of the bylaws shall require the concurrence of two-thirds of the members present and voting. A proposed amendment to the bylaws must be presented in writing to the assembly at the meeting prior to the one at which the vote is taken.
- D. The assembly shall prescribe the time, place and manner of all student body elections as determined by the Elections and Nominations Committee.
- E. The assembly shall supervise the expenditure of funds allocated to it.
- F. The assembly may enact legislation pertaining to the conduct and activities of students of Wofford College, provided that such legislation is consistent with the provisions of the Code of Student Rights and Responsibilities and that no legislation be enacted regulating academic policy. The President of the College may annul any act of the assembly that they consider inconsistent with the goals and mission of Wofford College or contrary to the purposes of this constitution or the

Code of Student Rights and Responsibilities. In any such case, the assembly shall be notified in writing of the reasons for this annulment.

- G. Members of the assembly shall exercise the following additional duties and rights:
  - a. To receive all notices.
  - b. To attend all meetings.
  - c. To present, discuss, nominate and vote on any motions, resolutions and other business of the assembly.
  - d. To inspect all official records of the Campus Union.
  - e. To insist on enforcement of all rules and parliamentary law.
  - f. To have a hearing before being expelled or penalties applied.
  - g. To resign.
  - h. To exercise any other rights given in the constitution of the Wofford College Campus Union and/or bylaws of the Wofford College Campus Union.
- H. Membership requirements:
  - a. Each delegate shall be required to propose two proposals to the assembly per each individual's term of service.
  - b. Each of the four cohorts, consisting of the at large and class delegates from each class, shall be required to propose at least one collective bill per month which shall be discussed and agreed upon by the cohort during a recess period to be held during the first meeting of each month.
  - c. Each delegate shall be required to complete two hours of service during the course of each term.
- I. It shall be the duty of the Campus Union Secretary and the Executive Committee, at large, to keep records of and enforce assembly members' work in making their required proposals. If a delegate fails to produce his/her/their required proposals, in accordance with the guidelines specified by the executive committee, the Elections and Nominations Committee shall deem the appropriate actions that should be taken in reaction to the delegates' violations.

## **Section 6. Standing Rules of Business**

- A. The Parliamentarian authority shall be the current edition of Robert's Rules of Order and apply to all business of the assembly, except where it differs from the constitution of the Wofford College Campus Union.
- B. A quorum of the assembly of the Campus Union shall consist of two-thirds of the elected Campus Union officers and assembly members.
- C. The assembly may debate in executive session if two-thirds of the assembly concurs. All results of the executive session will be made public.
- D. A mandatory reading period of one week shall be required for all proposals requesting a total of more than, or equal to, \$500, and/or any resolution proposing an amendment to the Constitution of the Wofford College Campus Union, its Bylaws, or the Code of Student Rights and Responsibilities.
- E. All bills and resolutions must be presented to the Secretary of the Campus Union in writing by the assembly member offering the bill or resolution. All bills and resolutions should be submitted by 5 p.m. on the Friday prior to the next regularly scheduled meeting of the assembly or at the discretion of the secretary.
- F. An agenda must be presented to the members of the assembly at least eight hours prior to the scheduled meeting.
- G. Any business not stated on the agenda shall be deferred until the following meeting. A delegate can move to edit the agenda.

- H. The minutes of all assembly meetings shall include announcements of the president in full, bills and resolutions, a record of all votes and a brief statement concerning each petition, memorial or paper presented to the assembly.

## **Section 7. Attendance Policy**

- A. Delegates of the Campus Union Assembly who have missed three or more unexcused Campus Union Assembly meetings will automatically be removed from their seats upon a case review by the Elections and Nominations Committee and be ineligible for re-election to the general assembly or officer position.
- B. An accumulation of three tardies and/or early departures will constitute one absence.
- C. Members of the Campus Union Assembly who miss five or more excused Campus Union Assembly meetings automatically will be removed from their seats upon a case review by the Elections and Nominations Committee and ineligible for re-election to the general assembly or officer position.
- D. A written excuse concerning the nature of the absence, tardy or early departure must be submitted to the secretary of the Campus Union by 5 p.m. on the Friday prior to the missed meeting, or it will be counted as unexcused. The excuse may be forwarded electronically to the Campus Union email. The excuse must contain the delegate's name, date and the nature of the absence. Last-minute emergencies may be excused after the Secretary consults with the other three officers.
- E. Absences merit excuse if they are for official college business, religious, medical or other emergency reasons that the officers deems appropriate.
- F. Absences, tardies and early departures incurred in one semester will carry over into the following semester.
- G. All assembly members shall receive notice of attendance status from the secretary during the week immediately following spring break, during the second week of the fall semester and during the week of the end of the fall mid-semester grading period.
- H. Roll will be taken at all functions that are deemed mandatory by the Campus Union Assembly's majority vote.

## **Section 8. General Fund Allocation Policy**

- A. To obtain money from the Campus Union, the Financial Affairs Chair should receive written notification of the request to receive an allocation of money at least three weeks prior to the date the money is needed.
- B. A proposal shall be presented to the Financial Affairs Committee at its next regularly scheduled meeting. The proposal must include the specific amount of money requested, the reason for the request and the date the money is needed. The Financial Affairs Committee will vote on whether to approve the proposal.
- C. If the proposal is passed through the Financial Affairs Committee, the chair then will make a recommendation before the entire Campus Union Assembly that the allocation of the said money be approved. Pending a majority vote by the assembly, the requested money will be allocated accordingly.
- D. The Financial Affairs Committee and the Campus Union Assembly shall consider each proposal to allocate money from its general fund individually. The assembly shall determine the amount of money to be allocated on the basis of its current financial position and the remaining guidelines below, with consideration given to the recommendation of the Financial Affairs Committee.
- E. Money from the general fund that is budgeted for proposals shall be allocated only for items or activities that provide a direct or indirect benefit to members of the Wofford College community, including chartered organizations of Wofford College.

- F. In order that allocations be made as the occasion arises, the Campus Union treasurer, without assembly approval, may disburse up to, but no more than, \$50 at any one time, provided that the assembly is informed of the allocation and that the allocation complies with the above items d and e.
- G. The Campus Union Financial Affairs Committee must be notified of all attempts to withdraw money from the general fund so that they may be approved or denied by the committee.
- H. The Campus Union Financial Affairs Committee shall seek the advice of the Dean of Students about any questionable general fund allocation procedure.

## **Article III. The Officers of the Campus Union**

### **Section 1. Officers**

The officers of the Campus Union shall be President, Vice President, Secretary and Treasurer.

### **Section 2. Election of Officers**

- A. Any full time student enrolled at the college will be eligible for election to an officer position if they meet the following requirements:
  - a. Is in good standing with the college [a student who is not presently serving any sanctions imposed by a judicial body]
  - b. Maintains a cumulative GPA of 2.0 or higher at the time of the election
  - c. Has not been previously impeached, recalled or asked to resign from the assembly or an office thereof
  - d. Has either served as a delegate or chair in the past OR has sat in on at least 3 meetings
- B. Officers shall be chosen at an election to be held during the second half of March of the outgoing officers' term. Once elected, they will spend the following month shadowing the outgoing officers before being sworn in. They shall serve for a term of one year. Each candidate can only appear on the ballot for and be elected to one position in each election cycle.
- C. Election shall be by majority vote. In the event that no candidate receives a majority of the votes cast, a runoff election shall be held on the school day following the general election between the two candidates receiving the highest number of votes.
- D. Any vacancy in an office occurring before the end of the mid-semester grading period of the fall shall be filled by a special election to be held within two weeks of the assembly meeting at which the vacancy is declared.

### **Section 3. Oath of Office**

All officers shall take and subscribe to the following oath to be administered by the chair of the Judicial Commission:

*I do solemnly promise that I will, to the best of my ability, preserve, defend and enforce the provisions and spirit of the constitution of the Campus Union of Wofford College. I also promise that I will diligently, faithfully and conscientiously perform my duties as an officer of the Campus Union.*

### **Section 4. Duties of the Officers**

- A. Officers must maintain good standing with the college throughout the duration of their time in office.

- B. The President of the Campus Union shall be the presiding officer of the assembly, shall be an ex officio member of all committees of the Campus Union, shall make appointments to ad hoc committees, shall chair the Executive Committee, and shall represent the student body at meetings of the Wofford Board of Trustees and of the Student Life Experience Committee of the Board of Trustees.
- C. The Vice President of the Campus Union shall follow-up on all resolutions passed by the assembly and report any responses or progress to the assembly. The Vice President shall additionally ensure proper procedures are followed after amendments to the Bylaws of the Wofford College Campus Union, the Constitution of the Wofford College Campus Union, and the Code of Student Rights and Responsibilities are passed by the assembly. The Vice President will report to the assembly on such amendments until voted upon by the Board of Trustees. The vice president will represent the student body at meetings of the Enrollment Committee of the Board of Trustees.
- D. The Secretary of the Campus Union shall keep the minutes of all assembly meetings, shall keep minutes of the officers meetings, shall keep minutes of the Executive Committee meetings, shall record the service hours of the assembly, shall publish and maintain a record of the acts and resolutions of the assembly, shall maintain the attendance records of the Assembly, and shall represent the student body at meetings of the Education Committee of the Board of Trustees.
- E. The Treasurer of the Campus Union shall audit and maintain the budgetary records of the assembly, shall make monthly financial reports to the assembly, and shall represent the student body at meetings of the Operations Committee of the Board of Trustees.

## **Article IV. Impeachment and Recall**

### **Section 1. Impeachment**

Any officer or assembly member may be impeached upon petition by eight assembly members. Evidence of incompetence, corruption or gross neglect of duty in the work of the assembly, or of its committees, shall constitute grounds for impeachment. The assembly shall have the sole power to try impeachments and the chair of the Judicial Commission shall preside at the proceedings. Conviction shall require the concurrence of three-fourths of those present and voting. Any person so convicted shall be removed from office and may not be a candidate for election to the assembly or to an office of the Campus Union.

### **Section 2. Presidential Veto**

The president of the Campus Union Assembly shall have the power to veto a proposal. The president must veto within seven days. The assembly may override the veto with a two-thirds majority vote.

### **Section 3. Recall**

Upon petition to recall an officer, delegate, or judicial commissioner by at least one-tenth of the members of the constituency from which the student was elected, the question of recall shall be referred to that constituency. Any person so recalled by the constituency shall be removed from office and may not be a candidate for election to the assembly, to an office of the assembly or to the Judicial Commission.

## **Article V. Referenda**

If the president of the Campus Union or a majority of the assembly so directs, or upon petition by at least one-tenth of the student body, a proposal previously enacted shall be referred to the student body. A majority of those voting is necessary to nullify it.

## **Article VI. Ratification and Amendment**

### **Section 1. Effective Date**

The constitution shall go into effect upon approval by the President's Cabinet and ratification by a majority of those voting in a student body referendum. When ratified and approved, it shall supersede all former constitutions of the student body.

### **Section 2. Amendments**

Amendments to this constitution may be proposed by the assembly with the concurrence of two-thirds of those present and voting. Any amendments so proposed shall go into effect upon approval by the President's Cabinet and ratification by a majority of those voting in a student body referendum, provided that the amendment has been communicated with the student body by way of a mass email prior to the referendum.