

**INTERFRATERNITY COUNCIL OF WOFFORD COLLEGE
CONSTITUTION AND BYLAWS**

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INTERFRATERNITY COUNCIL OF WOFFORD COLLEGE CONSTITUTION

MISSION STATEMENT

We, as members of the Wofford College Fraternity & Sorority Community, pledge to achieve pleasure in life by first being respectful. Through integrity we'll learn to stand for what we believe in and gain a sense of dignity in the ethics we so strongly value. The accumulation of these events shall contribute to the true aspect of pride that is ingrained in all of us. Proud to be Greek.

PREAMBLE

We, the representative members of the Fraternity community of Wofford College, believing that the social Greek-letter Fraternity is an inherent part of the college community, do establish this Constitution. We hereby grant and delegate to the Interfraternity Council such powers and responsibilities as are necessary to serve the following ends:

1. To provide an organization that represents the member Fraternities and the Fraternity community at Wofford College.
2. To provide an organization that serves the member Fraternities and the Fraternity community.
3. To promote and foster an environment that works towards a devotion to scholarship, service, leadership, and brotherhood.

ARTICLE I NAME

The name of the organization will be the Interfraternity Council of Wofford College.

ARTICLE II SCOPE OF AUTHORITY

The Interfraternity Council's scope of authority will include both administrative and legislative policies. The scope will also include the course of action taken by the Interfraternity Council. By the virtue of authority vested in it by the Constitution, the Council will have the authority to decide policy that is deemed necessary pertaining to the chapters represented by the Council. The Council has authority to administer these policies, adjudicate these policies, except those that are of institutional policy, by means of a judicial board, and administer the appropriate action of these policies. The Council will strive for the continued improvement of inter- and intra-relations, standards, and self-governance. The Interfraternity Council shall abide by all College rules and regulations and state and federal laws. Authority of the Interfraternity Council is derived through recognition by the Office of Campus Life & Student Development, which is responsible to the Vice President for Campus Life & Student Development and Dean of Students.

ARTICLE III MEMBERSHIP

Section 1 A men's social Fraternity at Wofford College will be a member of this organization through its recognition by the Council of Fraternities, the Office of Campus Life & Student Development, and Wofford College.

Section 2 The Interfraternity Council shall allow all registered Wofford College students and their respective Fraternities to become members of the Council of Fraternities.

Section 3 Any group of students desiring to form a chapter of a national or local Fraternity at Wofford College must meet the guidelines outlined by the College, the Interfraternity Council, and the guidelines of the governing body of the national or local fraternity.

ARTICLE IV OFFICERS

Section 1. The elected officers of this organization will be the President, Vice President of Recruitment, Vice President of Judicial, Vice President of Operations, and Vice President of Programming & Diversity, Equity, & Inclusion (DEI).

Section 2 The term of office, unless otherwise specified, will be one year, beginning on the day the officers are elected.

Section 3 The election of officers will be in accordance with the Bylaws.

Section 4 The officers will be advised by the Director of Fraternity & Sorority Life.

ARTICLE V ADMINISTRATIVE BODY

Section 1 The administrative body of this organization will be called the Executive Council.

Section 2 The Executive Council will consist of the President, Vice President of Recruitment, Vice President of Judicial, Vice President of Operations, and Vice President of Programming & DEI.

Section 3 The Executive Council will inform the Judicial Board, consisting of the Vice President of Judicial Affairs and the members of the Interfraternity Council Judicial Board, if they believe that the legislation which they have enacted is not being followed.

Section 4 The Executive Council will be a body of information exchange to the community and

Wofford College administration including Panhellenic and NPHC organizations.

ARTICLE VI LEGISLATIVE BODY

The legislative body of this organization will be called the Council of Fraternities. All legislative powers herein granted or implied will be vested in the Council of Fraternities. The Council of Fraternities will be a unicameral body composed of representatives of the member Fraternities.

- A. Each chapter will select its Interfraternity Council representatives.
- B. The elected representatives of the Council of Fraternities will serve a term coinciding with the terms set up by the individual chapter.

Section 1 Each member fraternity of the Council of Fraternities will be entitled to one vote.

Section 2 The President of the Interfraternity Council will vote only in the case of a tie in the Council of Fraternities' voting.

ARTICLE VII JUDICIAL BODY

The Interfraternity Council will have the power to establish and maintain an Interfraternity Council Judicial Board. The Interfraternity Council Judicial Board will operate under the Judicial Board Constitution and in accordance with the Bylaws of the Interfraternity Council.

ARTICLE VIII MEETINGS

Section 1 Regular meetings of the Council of Fraternities will be held a minimum of three times per month as designated by the President of the Interfraternity Council.

Section 2 Special meetings may be called at any time by the President of the Interfraternity Council or at the request of one-third of the member Fraternities.

Section 3 Notice of a special meeting will be given to the Council of Fraternities' representatives of each member Fraternity at least 72 hours in advance.

ARTICLE IX ADVISORS

Section 1 Fraternity faculty/staff advisors are elected by their respective governing councils.

Section 2 Fraternity faculty/staff advisors serve in an advisory capacity to build a strong foundation upon which members can grow as leaders and accomplish their varied tasks.

Section 3 Fraternity faculty/staff advisors serve as consultants to his or her respective fraternity and ensure that all actions are in line with the strategic plan and Greek Letter Organization policies, local and national.

ARTICLE X BYLAWS

The Interfraternity Council Bylaws become effective upon a two-thirds vote of the Council of Fraternities. The purpose of these Bylaws is to explain, define, and contain, in detail, the duties of the officers and committees of the Interfraternity Council, to outline, in brief, the operation of the Interfraternity Council, and to set forth the rules and regulations governing the member Fraternities and the penalties for infraction thereof.

ARTICLE XI AMENDMENTS AND RATIFICATIONS

Section 1 Amendments to this Constitution will be presented to all members of the Council of Fraternities in writing at a regular meeting and may be voted upon at that meeting. A two-thirds vote of the Council of Fraternities will be required for adoption.

Section 2 When approved by a two-thirds vote of the Council of Fraternities, this Constitution will become effective immediately, and will supersede any previous Constitutions of the Interfraternity Council.

Section 3 Amended or ratified Constitutions will be submitted to the Office of Campus Life & Student Development for approval within ten days.

INTERFRATERNITY COUNCIL OF WOFFORD COLLEGE BYLAWS

ARTICLE I MEMBERSHIP & ORGANIZATION

Section 1. Member Fraternities

A. The member Fraternities are:

- Kappa Alpha Order
- Kappa Sigma
- Pi Kappa Alpha
- Pi Kappa Phi
- Sigma Alpha Epsilon
- Sigma Nu

B. This list may be updated if a fraternity is added or dissolved from campus.

Section 2. Council of Fraternities

A. The above-mentioned member Fraternities will make up the legislative body: The Council of Fraternities.

B. All powers of the legislative branch shall be vested in the Council of Fraternities.

Section 3. Executive Council

A. Administrative powers shall be vested in the Executive Council.

B. The Executive Council shall be composed of the President, Vice President of Recruitment, Vice President of Judicial, Vice President of Programming & DEI, and Vice President of Operations.

Section 4. Interfraternity Council Judicial Board

A. The Interfraternity Council Judicial Board (hereon "Judicial Board") will be a sanctioned judicial body established by the Interfraternity Council.

B. The Judicial Board will perform all duties and be subject to all regulations and policies contained in the Interfraternity Council Judicial Board Constitution.

C. The Interfraternity Council Judicial Board Constitution will become effective upon adoption by a two-thirds vote of the Council of Fraternities.

D. The Vice President of Judicial Affairs will be responsible for forming the Judicial Board with equal representation of all chapters.

E. The Vice President of Judicial Affairs will serve as liaison between the Judicial Board, the Interfraternity Council, and administration.

ARTICLE II OPERATING PROCEDURES

Section 1. Meetings

A. Regular meetings of the Council of Fraternities will be held weekly as designated by the President of the Interfraternity Council, with a minimum of 3 meetings monthly.

B. Special Meetings may be called at any time by the President of the Interfraternity Council or at the request of one-third of the member Fraternities.

- C. Quorum is defined as two-thirds of the member Fraternities.
- D. Executive Council Meetings may be called at any time by the President of the Interfraternity Council or at the request of the Director of Fraternity or Sorority Life, Associate Dean of Students, or Dean of Students.

Section 2. Representation

- A. Member fraternities shall appoint two members as Interfraternity Council Representatives.
 - 1) The chapter President may serve as one of the two representatives.
 - 2) The second representative will be appointed by the chapter for a term coinciding with the terms set up by the individual chapter. That member must be in at least his second semester as a Fraternity member by the start of his term. That student may also serve on the Judicial Board and be bound by that body's bylaws and constitutions.
- B. Member fraternities may send a substitute delegate if the registered representative is unable to attend.

Section 3. Good Standing

- A. A member Fraternity will be considered in good standing for voting purposes with the Interfraternity Council provided:
 - a. The Fraternity has not missed the previous two Council of Fraternity meetings.
 - b. The Fraternity has not been delinquent in the payment of fines or dues.
 - c. The Fraternity has remained true to its lease with the College.
 - d. The Fraternity has provided all information as requested by the Director of Fraternity & Sorority Life.

Section 4. Voting

- A. Only member Fraternities will have voting privileges on the Council of Fraternities. Other parties may sit in on meetings from time to time, but have no voting privileges.
- B. Each member of the Council of Fraternities is allowed one vote. Each member Fraternity present at the meeting will have voting privileges provided that the Fraternity is in good standing (Article II, Section 3, Subsection A).
- C. Voting shall be conducted through collective voice vote, secret ballot, hand voting, or verbal confirmation through roll call, at the discretion of the President of the IFC.
- D. Those members not in good standing will lose Interfraternity Council voting privileges at the next meeting of the Council of Fraternities.
- E. Voting privileges will be revoked until a fraternity is found in good standing.

ARTICLE III INTERFRATERNITY EXECUTIVE COUNCIL OFFICERS

Section 1. Duties of Elected Officers

- A. All officers shall:
 - a. Be required to be present at any Council of Fraternities meeting, Executive Council meeting, any special meeting that the Director of Fraternity & Sorority Life, Associate Dean of Students, Dean of Students, or President calls for, or any major event held by the Interfraternity Council, unless excused by the President.
 - b. Work collectively for the betterment of the Interfraternity Council by devoting time and effort into finding solutions to current issues and/or adversities of the Council.

- c. Uphold the Wofford College Code of Conduct.
- d. Assist the Vice President of Judicial Affairs with the IFC Judicial Board.
- f. Submit all items as requested by the member fraternities including, but not limited to, weekly progress reports, agenda items, outstanding payments, etc.
- g. Be responsible for meeting with the Interfraternity Council Faculty Advisors as necessary.
- h. Be responsible for creating and maintaining a position-specific database to document all actions undergone during his term.
- i. Be responsible for conducting an appropriate officer transition with the newly elected officer of his position at the conclusion of elections.
- j. Be responsible for ensuring that all relevant information pertaining to his position gets posted on the Office of Fraternity & Sorority Life website and is revised accordingly.

B. Terms of Office

- a. The term of Executive Officers will begin and end during the spring semester, once voting has concluded for all positions.
- b. The term of office may be adjusted as necessary if deemed necessary by the Council of Fraternities. This adjustment would have to be made during a meeting with a vote and would take effect the following term of Executive Officers.

C. President shall:

- a. Attend all Interfraternity Council, Council of Fraternities, and Executive Council meetings and preside as chairman.
- b. Serve as liaison to the Council of Fraternities, Office of Campus Life & Student Development, Panhellenic Council, and Wofford community.
- c. Hold individual meetings with Chapter Presidents once a semester to assess community needs and establish working relationships.
- d. Meet with the Director of Fraternity & Sorority Life weekly.
- e. Be responsible for improving relations between fraternity chapters.
- f. Be responsible in conjunction with the Director of Fraternity & Sorority Life for continual evaluation of the functionality of the Interfraternity Council Executive Council and restructure as necessary to fit strategic goals of the Fraternity & Sorority Community.
- g. Be responsible for all officer transitions.
- h. Be the primary communicator with all chapter Presidents.
- i. Collectively represent the Interfraternity Council and the fraternity community by improving the relationship between the College, the Spartanburg community, and the rest of the Fraternity & Sorority Community.
- j. Assist council officers by attending events, meetings, and roundtables as needed, required, and requested.
- k. Hold council officers to standards as set forth in bylaws.

D. Vice President of Recruitment shall:

- a. Be responsible for developing, implementing, and enforcing all recruitment rules and regulations.
- b. Be responsible in coordination with the Vice President of Operations for developing and maintaining the recruitment budget, when necessary.
- c. Be the main contact and liaison for the Office of Admissions.
- d. Be responsible for setting up informational sessions for prospective members.

- e. Be responsible for tracking interested members and following up as necessary.
- f. Be the main contact responsible for the online recruitment database.
- g. Be responsible for knowing all College policies and regulations related to recruitment and educating chapter members as necessary.
- h. Be responsible for computing and updating all recruitment-related statistics.
- i. Be responsible for developing, implementing, and conducting recruitment educational sessions for recruitment chairmen.
- j. Be responsible for giving educational presentations to chapters concerning recruitment and new member education practices, with an emphasis on informal recruitment in the fall and the hazing policy.
- k. Be responsible for setting up, planning, and working with the Vice President of Programming & DEI to publicize all IFC recruitment events.
- l. Be responsible for helping troubleshoot the concerns of potential members, as necessary.
- m. Be responsible for proactive hazing education and prevention.

E. Vice President of Judicial Affairs shall:

- a. Be responsible for the investigation of any rumor or matter that violates local, state, or federal laws, Wofford College policies, Office of Campus Life & Student Development policies, etc. dealing with the Fraternity & Sorority Community that is brought to the Interfraternity Council, the Office of Campus Life & Student Development, or the Title IX Office.
- b. Handle all rumors or judicial matters with confidentiality and respect.
- c. Be responsible for acting as the director and chair of the IFC Judicial Board.
- d. Be responsible for the filing and preparation of all judicial action between chapters, groups or individual members with the Office of Campus Life & Student Development.
- e. Be responsible for developing policies concerning the handling of judicial courses of action in coordination with the Office of Campus Life & Student Development.
 - 1. Be responsible for all judicial matters and the communication of these issues to College officials as necessary.
 - 2. Be required to be in at least their third semester as a Fraternity member upon the start of their term.
 - 3. Be the Interfraternity Council student representative for Campus Safety in regard to matters concerning the Fraternity & Sorority Community.
 - 4. Be responsible for partnering with Campus Safety and utilizing an anonymous hazing tip line.
 - 5. Be required to do an annual review of the Bylaws and Constitution.

F. Vice President of Programming & DEI shall:

- A. Be responsible for collaborating with the campus community and IFC to develop council-wide and school-wide educational programming, service opportunities, and events.
- B. Be responsible for making available alcohol-free alternative programming for the Fraternity & Sorority Community through collaborations with other College units and organizations.
- C. Work with Panhellenic to plan and implement Greek Week and similar initiatives.
- D. Collaborate with chapter DEI officers to develop community-wide diversity and inclusion educational programming.
- E. Work with the VP of Recruitment to continue to diversify the Wofford IFC community through recruitment and marketing strategies.
- F. Collect and disseminate information on the fraternity community to all campus and community media sources.
- G. Keep the campus informed on upcoming events or potential news. Assist Interfraternity

Council members with marketing their events as needed. Be responsible for tracking and monitoring the effectiveness of all Fraternity & Sorority marketing publications and materials.

- H. Establish a positive working relationship with external constituents.
- I. Manage and maintain the Wofford Fraternity & Sorority website as necessary. I. Be responsible in keeping all Wofford College Fraternity & Sorority social media up-to-date.

G. Vice President of Operations shall:

- a. Be responsible for preparing a budget and submitting it to the Interfraternity Council for approval.
- b. Be responsible for providing financial updates at meetings of the Interfraternity Council.
- c. Be responsible for keeping thorough and accurate financial records of all transactions of the Interfraternity Council and handling all accounts payable and receivable.
- d. Be responsible for developing resources and educational programming for chapter treasurers.
- e. Be responsible for serving as a resource to chapter treasurers needing assistance in training and handling of financial matters.
- f. Be responsible as a secretary during meetings, keeping a record of agenda items, talking points and IFC literature that may be helpful in the future.

Section 2. Vacancies

- A. Resignation of an Executive Council officer will be submitted in writing to the Executive Council and the Council of Fraternities.
- B. An interim officer will be appointed, if necessary, by a joint decision between the rest of the Executive Council.
 - a. The interim officer will be ineligible to run for the position being elected during the special election.
 - b. The interim officer will be terminated upon the special election of the Council of Fraternities.
- C. The process for nominations and elections of vacancies on the Executive Council will begin at the Council of Fraternities meeting immediately following receipt of official resignation.
- D. The term of office for those elected to fill a vacancy on the Executive Council will be through the next scheduled election of Executive Council officers.

Section 3. Impeachment of Officers

- A. Elected officers are subject to impeachment charges during any time of their elected term.
- B. Impeachment procedures may be initiated by a petition of not less than one-half of the Executive Council or one-half of the Council of Fraternities.
- C. Any Executive Council officer found to have committed nonfeasance, misfeasance, or malfeasance of duty by two-thirds of the voting delegates of the Council of Fraternities will be removed from office.
- D. The Council of Fraternities will hold a special election within 21 days for the replacement of such officers after the proper initiation and completion of impeachment.

Section 4. Order of Presidential Succession

- A. Vice President of Recruitment
- B. Vice President of Judicial Affairs
- C. Vice President of Programming & DEI
- D. Vice President of Operations

Section 5. Appointed Officers/ Ad-Hoc Committees

- A. Any additional officers or ad-hoc committees deemed necessary may be appointed by the Interfraternity Council President.

ARTICLE IV CANDIDATES, NOMINATIONS, AND ELECTIONS

Section 1. Candidates

- A. The following officers are to be elected annually:
 - a. President
 - b. Vice President of Recruitment
 - c. Vice President of Judicial Affairs
 - d. Vice President of Programming & DEI
 - e. Vice President of Operations
- B. Qualifications to be elected to and hold office
 - a. Candidates shall be initiated and be of active status within their own fraternity.
 - b. Candidates shall be a full-time student enrolled at Wofford College.
 - c. Executive members must have a minimum cumulative GPA of 2.50 and meet that GPA in the semester prior to the election, the semester of election, and semesters during the term of office.
 - i. In the event of a council officer's grades falling below the stated required expectations, it is the duty of the Vice President of Judicial Affairs, the President, and the Director of Fraternity & Sorority Life to consult with the officer.
 - ii. It shall be determined whether or not the individual can still uphold his duties as Executive Council officer. During consultation, either the officer will be asked to resign or an appropriate plan of action will be developed which may include impeachment or discussion at the following Council of Fraternities meeting.
 - d. The office of Interfraternity Council President shall be filled by an Interfraternity Council Officer who was elected prior to the current election or a former chapter executive.
 - i. If the office cannot be filled by a current or former Interfraternity Council officer or Chapter President, then the options below shall govern selection:
 - 1. A third-year student who has held a major executive role in their chapter and held another executive position in an additional campus organization.
 - 2. A student whose values and actions align with that of the values of the IFC and all of its member fraternities.
 - e. Candidates for the offices of President, Vice President of Recruitment, Vice President of Judicial, Vice President of Operations and Vice President of Programming & DEI may not hold the position of President or Interfraternity Council Representative of their chapter.
 - f. Candidates for the offices of Vice President of Recruitment cannot simultaneously hold chapter positions dealing with recruitment.
 - g. In order to maintain balance, no more than two Executive Council members can be from the same chapter.

Section 2. Nominations

- A. The outgoing IFC President will preside over the nominations and election process.
- B. At a predetermined Council of Fraternities meeting after Spring Break, each organization will be able to make nominations for each officer position listed in the bylaws. Organizations will be given at least 48 hours notice of the nomination meeting.

- C. The order of nominations is as follows:
 - a. President
 - b. VP Recruitment
 - c. VP Judicial Affairs
 - d. VP Programming & DEI
 - e. Vice President of Operations

Section 3. Elections

- A. Elections will take place at the IFC meeting following nominations.
- B. The IFC Advisor will check the academic eligibility of nominees before the election meeting and inform candidates of their ineligibility prior to the election meeting. Organizations will have the opportunity to submit an alternate candidate up to 24 hours prior to the election meeting.
- C. Elections will take place for officers one position at a time. Each nominee present will have the opportunity to speak to their qualifications before voting commences for each position.
- D. The order of election is as follows:
 - a. President
 - b. VP Recruitment
 - c. VP Judicial Affairs
 - d. VP Programming & DEI
 - e. Vice President of Operations
- E. Each Chapter will receive one vote for each position and the Council of Fraternity members will need to confer on behalf of their organization to present one vote.
- F. In the case of a tie for President, the outgoing IFC Officers will vote via secret ballot to determine the incoming President. If a tie remains, the outgoing President serves as the tie-breaker.
- G. In the case of a tie for the remaining officer positions, the outgoing IFC Officers in addition to the incoming President will vote via secret ballot. If the tie involves a current IFC Officer, the IFC Officer will forfeit their right to vote.

ARTICLE V LEGISLATION

Section 1. Introduction

- A. Legislation may be introduced by any member of the Interfraternity Council Executive Board or Council of Fraternities considered in good standing according to Article II, Section 3, Subsection A of the Interfraternity Council Bylaws.
- B. All members of the Executive Council may participate in all discussion/debate, with the exception of Executive Officer Elections.
- C. All members of the Council of Fraternities may ask questions of the candidates during Executive Council officer elections.

Section 2. Obligation of Membership

- A. All legislation, when approved by the Council of Fraternities in the proper manner, will immediately become binding upon all the members of the Council of Fraternities and the Interfraternity Council.
- B. Mandatory Events
 - a. The Interfraternity Council may require a chapter's members to attend/participate in programming they deem appropriate for educational benefit, the well-being of the Greek

Community, or the advancement of the Greek Community as a whole.

- i. These events must be announced at least two weeks before the event.
 - ii. These events may require chapter houses to remain closed during normal operating hours (i.e. if IFC pays for a band or Wofford hosts some event that requires a large student attendance).
- b. Enforcement may include fines, alternative programming or other appropriate sanctions.

ARTICLE VI FINANCES

Section 1. Budget

- A. The Executive Council will present its financial plan during the first two weeks of each semester. This plan will outline the financial operation of the Interfraternity Council for the coming months, including the anticipated income and expenditures of operations and recruitment (i.e. security, bands and events).
- B. The plan will be subject to approval from a majority of chapters on the Council of Fraternities. C. The plan will be submitted for approval and distributed to all chapters. Once approved, the plan will again be distributed to all chapters within one week of approval at the next Council of Fraternities and via email if changed.
- D. The Vice President of Operations will be responsible for giving financial updates at the beginning, middle, and end of each semester and presenting these updates to the Executive Council and the Council of Fraternities.
- E. No Council funds may be used for the purchase of alcohol.
- F. The Vice President of Operations may deny payment of a receipt if the merit of the purchase does not support the Interfraternity Council goals or ideals.
- G. All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization. All funds must be deposited within 48 hours after collection.

Section 2. Chapter Membership Reports

- A. All member fraternities of the Interfraternity Council will submit the chapter membership report at the request of the Office of Fraternity & Sorority Life.
- B. This report will be used to inform important data kept by the IFC including card access to the fraternity houses, GPA averages, statistical analysis for Greek Life, etc.

Section 3. Reserves

- A. At the end of the Executive Council term, any excess money that was budgeted for and not used must be voted on and approved to be used in the next year's budget.
- B. Any item or purchase with the use of excess or rollover funds over \$300 and not explicitly outlined in the Interfraternity Council budget, must be proposed, voted on, and approved by the Council of Fraternities. Any purchase below \$300 will be at the discretion of the Executive Council.
- C. Approval of the use of the rollover budget or any reserve funds will be a majority vote.

ARTICLE VII CHAPTER PROPERTIES

Section 1. Lease

- A. All fraternities will closely follow the rules and regulations of the Lease Agreement by and between Wofford College and each Respective Greek Life Organization. This includes the rent agreement, house operation guidelines, maintenance and repairs protocol, and property modifications agreement.

Section 2. Alcohol and Drugs

- A. The possession, sale, use, or consumption of alcoholic beverages, while on chapter premises, during a fraternity event, in any situation sponsored or endorsed by the chapter, or in any event an observer would associate with the fraternity, must be in compliance with any and all applicable laws of the state, county, city, and Wofford College.
- B. In the event the College's Alcohol and Drug Policy is in conflict with the fraternity's national organization's rules, policies or procedures regarding alcohol possession, use and consumption, the most restrictive policy, rule or procedure shall apply such that alcohol may be prohibited from being used, consumed or possessed within the chapter property.
- C. The purchase or use of a bulk quantity or a common source of alcoholic beverages, including kegs, pony kegs, trash cans, punch bowls, etc., is prohibited.
- D. The possession, sale, or use of any illegal drugs or controlled substances while on chapter premises, during a fraternity event, or at any event that an observer would associate with the fraternity, is strictly forbidden.
- E. No chapter may host a third-party vendor except with explicit written approval from the Office of Campus Life & Student Development.
- F. No chapter shall permit, tolerate, encourage, or participate in "drinking games" ("drinking games" is defined as any event encouraging the excessive consumption of alcohol) or binge drinking.

Section 3. Hazing

- A. No chapters shall tolerate, condone, or participate in any activity that could be considered hazing. The Vice President of Judicial Affairs and the Judicial Court, in coordination with the Office of Campus Life and Student Development, will handle all violations.
- B. Hazing is defined as any action taken or situation created by any organization or persons that would produce or result in mental or physical discomfort, embarrassment, harassment or ridicule in connection with initiation, admission into or continued membership in any group affiliated with the College, including, but not limited to, any student, campus, fraternal, academic, honorary, athletic, or military organization. It is not a defense to the violation of this section that the hazing participant provided explicit or implied consent. Apathy or acquiescence in the presence of hazing are not neutral acts; they are violations of this section.

Section 4. Sexual Misconduct and Harassment

- A. No chapter will tolerate or condone any form of sexist or sexually abusive behavior on the part of its members. Definitions of "sexual misconduct" and "harassment" are found in the Wofford College Sexual Misconduct Policy portion of the Student Handbook.

Section 5. Fire, Health, and Safety

- A. All chapter houses should meet all local fire and health codes and standards, including meeting

- the standards of the leases each respective fraternity signs to use the Greek Village.
- B. All chapters should have clear access to all emergency material in the Greek Village including Campus Safety intercoms and fire extinguishers.
 - C. The possession and/or use of firearms or explosive devices of any kind within the confines and premises of the chapter house are expressly forbidden.

ARTICLE VIII EVENTS POLICY

Section 1. Scope

- A. The men of the Interfraternity Council (IFC) at Wofford College use this document as a reflection of the high standards we uphold. We place high value and esteem on the Greek Community and thus respect each member's individual chapter, its property, and its members' safety. We understand the right for each member to take responsibility for his/her own actions and understand every individual is a representation of the Greek Community as a whole.
- B. This document is an addition to each chapter's national/international policies, the laws of the state, and of the College.
- C. All chapters and colonies recognized by the IFC fall under the jurisdiction of the IFC Events Policy and are expected to abide by its regulations.

Section 2. Requirements for All Social Events

- A. Binge drinking, common containers, hazing, or drinking games are strictly prohibited.
- B. Each named chapter sponsoring any activity regardless of location shall be held responsible for any and all persons attending.
- C. The unauthorized possession, sale, and/or use of any illegal drugs or controlled substances is strictly prohibited.
- D. The event's theme shall not have any suggestion of being racial, sexist, dangerous, or insensitive to any group.
- E. The number of people at the event shall not exceed the fire code or guest-to-active ratio as defined by an individual chapter's national, international, or local association.
- F. All events shall end by 2 a.m and the chapter house is to be cleaned up by 9 a.m. the following day.
- G. Alcohol shall not be present at any council-sponsored event unless expressly permitted by the Dean of Students or their designee.

Section 3. Requirements for All Social Events with Alcohol on Chapter Property

- A. Each event shall have at least four Sober Party Monitors (SPMs)
- B. Wristbands
 - a. Provided by the security during the events.
 - b. Shall be distributed to guests of legal drinking age and confirmed by the SPMs.
- C. Event decor shall not block any designated entrance/exit.
- D. Glass containers shall not be allowed within the chapter houses.
- E. A limit of six (6) twelve-ounce beers or one four-pack of wine coolers is allowed into the Greek Village.
- F. SPM Responsibilities
 - a. Shall be a member of the chapter sponsoring the event.
 - b. Each chapter shall have at least four SPMs who will clearly wear an "SPM" sticker.
 - c. Shall be responsible for not allowing alcohol to leave the chapter house.

- d. Shall monitor the current attendance of the party with a running list.
- e. Shall remain completely sober before and during their designated shift.
- f. Shall remain present until the event is over.

ARTICLE IX

NORTH AMERICAN INTERFRATERNITY CONFERENCE (NIC) STANDARDS COMPLIANCE

Section 1. Campus and Council Standards

- A. The Interfraternity Council will encourage and aid in the collection of the following data:
 - a. All Greek men's grade point average and each chapter's grade point average semesterly.
 - b. Total number of men accepting bids annually.
 - c. Total number of men initiated into member chapters annually.
 - d. Percentage of fraternity men compared to total number of men on campus.
 - e. Total number of chapter closing/opening annually.
 - f. Total number of Greek professionals/staff.
 - g. Graduation rate of fraternity men compared to nonaffiliated men on campus.
- B. The Interfraternity Council will celebrate an open expansion by not prohibiting a possible member organization from selecting undergraduates for the purpose of establishing a chapter nor by withholding membership into the Interfraternity Council/Council of Fraternities from a qualified organization.
- C. The Interfraternity Council will support an open recruitment and will not prohibit any male enrolled as a full-time student in good standing with the College from participating in recruitment activities and joining a member organization in good standing with the Interfraternity Council and the College.
- D. The Interfraternity Council will work to:
 - a. Actively encourage faculty and staff to become involved as faculty/staff advisors to chapters.
 - b. Provide member chapters with adequate demographic information.
 - c. Provide impartial judicial process with right of appeal.
 - d. Conserve a five-day academic week.
 - e. Provide financial management support to member chapters.

Section 2. Member Chapter Expectations

- A. The following data will be reported to the Interfraternity Council and/or the Office of Campus Life & Student Development annually by each member chapter:
 - a. Number of new members.
 - b. Retention of new members.
 - c. Number of new initiated members.
 - d. Retention of initiated members.
 - e. Members involved in campus leadership positions.
 - f. Number of community service hours donated.
 - g. Number of dollars raised for charitable causes.
- B. Member chapters' risk management policies will address alcohol use, fire safety, hazing, and sexual assault/abuse at a local level.

ARTICLE X ACADEMIC POLICY

Section 1. Expectations

- A. Fraternities are expected to uphold the values of brotherhood, leadership and scholarship. The latter requires fraternities to hold members accountable for their studies. Test files and the like are implicitly prohibited.

Section 2. Academic Dishonesty

- A. The Interfraternity Council at Wofford College adopts the Wofford College Academic Misconduct Policy that reads as follows: “Wofford College is committed to the moral and intellectual growth of its students, faculty and staff. Because academic freedom and responsibility demand that members of the community embrace unambiguous principles of good conduct. Members of the Wofford community are expected to be honest, trustworthy, responsible and honorable.”
- B. “Dishonesty, lying, cheating, defrauding and/or stealing of research, ideas, coursework from another is especially destructive of the academic process. The Honor Code requires students to pledge honesty in their academic work and sets forth appropriate responses to those who violate that pledge. A complete description of the Honor Code, academic dishonesty, reporting procedures, and sanctions for violation of the Honor Code are published yearly in the Student Handbook.”

Section 3. Grade Point Calculation

- A. The Office of Fraternity & Sorority Life will calculate fall and spring semester GPA for each chapter each school year. It is the responsibility of the member chapters to make sure the membership rosters on file with the Office of Campus Life & Student Development are updated regularly.

Section 4. Awards and Recognition

- A. The Interfraternity Council shall recognize academic achievement in the following ways:
 - a. Awards to chapters with the highest GPA at the Greek Awards.
 - b. Individual IFC Scholar Award at the Greek Awards.

ARTICLE XI RECRUITMENT

2023-24 IFC Recruitment Dates

Thursday, September 14 Fraternity & Sorority Life Interest Fair @ 5:30 pm

Thursday, September 28 Fraternity PNM Interest Meeting @ 11:30 am

Thursday, December 7 Registration Opens for Recruitment 2024

Monday, January 8 Recruitment events and activities due to OFSL for Interim & Formal Recruitment

Monday, January 22 New Member Education Plans due to OFSL

Monday, February 5 Formal Recruitment Begins

Tuesday, February 6 Recruitment Registration Deadline @ midnight

Thursday, February 8 IFC Recruitment PNM Orientation @ 12:00 pm

Thursday, February 15 Night 1- Open House Round @ 6:00 pm

Friday, February 16 Night 2- 1st Invitation Round @ 6:00 pm

Saturday, February 17 Night 3- 2nd Invitation Round @ 10:00 am

Sunday, February 18 IFC Bid Day @ 10:00 am

Sunday, April 14 Initiation Deadline

Section 1. Expectations

- A. Violations of recruitment rules must be brought to the attention of an IFC EC member or a Campus Life & Student Development staff member.
- B. Students, both Potential New Members and members of fraternities, allegedly violating the rules stated below will be presented with the charges in writing from the IFC Vice President of Judicial Affairs and will be summoned to appear before the IFC Judicial Court. Fraternity chapters will be held responsible for the actions of their members.
- C. Members or organizations found guilty of violating Recruitment rules will be subject to sanctions which, at their most severe may include:
 - a. \$1,000 fine
 - b. Immediate loss of social privileges for one semester
 - c. Suspension of all chapter property privileges.
- D. Potential New Members found guilty of a violation will be subject to sanctions which, at their most severe may include:
 - a. \$250 fine
 - b. Exclusion from joining a fraternity until Spring 2025
- E. All events must adhere to the Alcohol Policy, Student Code of Conduct, and other Wofford College policies.
- F. Bid-promising is prohibited, no matter when it occurs.
- G. Individuals and organizations may not provide alcohol to PNMs during the Informal or Formal Recruitment process, no matter the location.
- H. Any event or activity related to the new member joining process (e.g., recruitment, new member education, etc.) must be substance-free. No alcohol or drugs may be present if the event or activity is related to new member activities, meetings, or initiation into an organization including, but not limited, to “bid day,” “big/little” events or activities, “family” events & activities, rituals, and/or ceremonies.
- I. Given that courts have held that if a certain percentage or number of members is gathered at any location, that gathering can be interpreted as a chapter activity, whether “official” or “unofficial.” Some national organizations do have a hard or precise number or percentage of membership that determines if an event is a chapter event. However, if the event gives the impression of involving the chapter, it can be argued that the event was sponsored by the chapter. Therefore, if an event is held on chapter premises, any event sponsored or endorsed by the chapter’s members, member’s family, and/or alumni, or any event an observer would associate with the fraternity, IFC defines it as chapter sponsorship.

Section 2. Informal Recruitment Rules

1. Informal Recruitment begins September 4 and continues through February 5, the first day of the spring semester. No recruitment events are allowed during orientation, first week of classes, or the first weekend of the fall semester.
2. All informal recruitment events must be registered through the social event request form.
3. Alcohol is not to be provided to underage students and potential new members are not to have alcohol at recruitment events.
4. PNMs who plan to participate in recruitment are permitted in upperclassmen residence halls and Greek Village houses. Fraternity members may visit with PNMs in Marsh, Greene, and Richardson Residence Halls.

Section 3. Formal Recruitment Rules

1. The Formal Recruitment period is defined as Monday, February 5 - Sunday, February 18.
2. Any freshman, transfer, or upperclassman interested in participating in Recruitment must register and pay a registration fee through the online registration link provided by IFC by the stated deadline above.
3. PNMs must have a cumulative 2.0 GPA to register for Recruitment.
4. PNMs who plan to participate in recruitment will not be permitted in upperclassmen residence halls nor at Greek Village houses at events where alcohol is present. Fraternity members may not visit with PNMs in Marsh, Greene, and Richardson Residence Halls.
5. All potential new members must attend the Recruitment Information Session hosted by IFC during the first week of the semester.
6. Recruitment functions are allowed February 5-17. A Recruitment function is defined as any fraternity-sponsored event with a Potential New Member or group of Potential New Members present.
7. All events that take place from February 5-14th and February 18th must be registered via the social events form. Only events sponsored by OFSL may take place on February 15-17th. 8. All Recruitment functions will be dry. No alcoholic beverages in any form may be served to or consumed by anyone during a Recruitment function. PNMs may not bring alcohol to an event.
9. Potential New Members must not be under the influence of alcohol or any illegal substances when going through Formal Recruitment nor when bids are distributed on Sunday, February 18.
10. On February 15, Potential New members are required to visit all the chapter houses in equal, 15 minute increments.
11. On February 16 & 17, Potential New Members are required to visit every fraternity house to which they are invited.
12. Strict silence is to be observed immediately following the Invitation Round #2 on Saturday, February 17 through the conclusion of the Bid Ceremony on Sunday, February 18. Strict silence is defined as an absence of communication in any form (verbal, written, or electronic) transmitted between a Potential New Member and a fraternity member for any reason. Organizations may not utilize a third-party to communicate with PNMs as well.

Section 4. Post-Recruitment

- A. Wofford College and IFC unequivocally denounce "Boys' Bid Day" celebrations. While we encourage Greek-letter organizations to celebrate their new members in healthy and safe ways

after the Bid Ceremony. We refuse to condone any large-scale celebration, especially one which encourages binge-drinking and goes against the values of IFC as presented in the Constitution and Bylaws. Fraternities that go against this policy will be subject to a Judicial Board hearing and, if found guilty, will be subject to the harshest sanctions possible. These may include, though are not limited to, social probation, organizational suspension, and termination.

- B. Snap Bids must not be given out until the Monday following Bid Day, at the earliest. Snap bids must be approved by the organization's national office and the OFSL before extended. New members must have at least a 2.0 to join.
- C. New members must be initiated by Sunday, April 14.
- D. Fraternities will be held accountable if found to break the hazing policy as set out in the Wofford College Student Handbook and Section III of these bylaws.

ARTICLE XII ENFORCEMENT

Section 1. Enforcement

A. Chapters who violate any policies listed within these Bylaws will be subject to sanctions set forth by the Office of Campus Life & Student Development and the Judicial Board. College and Fraternity & Sorority officials as defined by the Wofford College Student Disciplinary Handbook review all violations and, if deemed necessary, will recommend such violations to the proper judicial process. College and IFC Judicial Board processes may run concurrently. The IFC Judicial Board may determine not to bring charges if they feel the College's disciplinary measures are sufficient.

ARTICLE XIII RATIFICATION

When approved by a two-thirds vote of the Council of Fraternities, these Bylaws will become effective immediately and will supersede any previous Bylaws of the Interfraternity Council.

APPENDIX A

WOFFORD COLLEGE INTERFRATERNITY COUNCIL JUDICIAL BOARD CONSTITUTION

Section 1. Purpose

- A. The Wofford College Interfraternity Council Judicial Board (IFCJB) is established to regulate and enforce all Interfraternity rules/policies of all chapters and to ensure that the IFC Judicial Board Constitution, Rules for Recruitment, Code of Ethics, Sexual Harassment Policy and all other policies are followed. The IFC Judicial Board is set up to provide the self-disciplinary action necessary for a strong Fraternity & Sorority Community and to ensure an equal and fair judiciary system.

Section 2. Jurisdiction

- A. The IFCJB handles judicial matters that deal with the actions of members of the Fraternity & Sorority Community. Each chapter may be held responsible for any of its members or new members. If the problem involves a single member, not acting on the chapter's behalf, the chapter may be dismissed from charges pending the approval of the Office of Campus Life & Student Development.
- B. The IFCJB is composed of representatives from the Council of Fraternities in equal representation. The defendant fraternity will not serve on the jury in its own case.

Section 3. Ethical Expectations

- A. The IFCJB shall keep all matters in strict confidence, including speaking on or about the case pending to anyone outside the selected committee for said trial.
- B. Each active IFCJB member has the responsibility to vote at each hearing in which they serve. They will also decide on proper sanctions in a fair and unbiased manner, while upholding the policies involved.
- C. Each IFCJB member must also appear at all hearings as requested to ensure due process to the chapter involved. If an IFCJB member has conflicts with the scheduled hearing, he/she must contact the VP of Judicial Affairs no later than 24 hours prior to the hearing so that an alternate member can be found.

Section 4. Membership

A. Members of the IFCJB

a. Chairs

- i. The IFC Executive Council will serve as the chairs of the IFCJB.
- ii. The Vice President of Judicial Affairs will serve as the IFC Advocate, presenting IFC's case and maintaining order.

b. Hearing Board Members

- i. At the end of each fall semester, each chapter in good standing shall designate one member from their respective chapter for appointment as a hearing board member.
 - 1. This person must be in their second year of membership, and are appointed for a minimum of 2 semesters, not to exceed 4 semesters.
 - 2. A member is ineligible if they hold any of the following positions:

- a. Chapter President
- b. Chapter Vice President
- c. Any Recruitment Executive Officer
- d. Any Executive Officer of IFC

B. Duties

- a. Chairs
 - i. Coordinate the scheduling of hearings of the IFCJB.
 - ii. Preside over all hearings of the IFCJB.
 - iii. Conduct all deliberations of the IFCJB in a manner that is efficient and fair to all parties involved.
 - iv. Draft and submit recommendations to the Dean of Students.
- b. Hearing Board Members
 - i. Attend training and hearings when designated.
 - ii. Hear cases brought before the IFCJB.
 - iii. Participate in deliberations and in making recommendations to the Chairs.

C. IFCJB Membership Criteria

- a. All IFCJB members must have a cumulative GPA of 2.50 or higher.
- b. Each member must be in good standing with Wofford College.
- c. Each member must be in good standing with their chapter.

D. Dismissal of IFCJB Members

- a. If any chapter, IFCJB member, or Chair believes that any IFCJB member is not fulfilling his responsibilities as outlined in this Constitution, they may file a report with one of the chairpersons.
- b. At that time, the chairpersons will meet with the Vice President of Student Involvement to evaluate the complaint and determine if further action should be initiated.
- c. If further action is taken, the chairpersons will meet with that individual to discuss the report.
 - i. The IFCJB member will be given an opportunity to respond.
 - ii. The chairpersons will evaluate the complaint and response, and make a determination.
- d. If an IFCJB member is asked to step down from his position, he must do so immediately.
- e. All vacancies will be filled by the chapter as soon as possible, and according to the criteria above, for the remainder of the term.

Section 5. Violations Procedure

A. Filing a Complaint

- a. Any individual or organization may register a complaint about a member organization of the Wofford College IFC. To do so, a formal report must be filed with the Vice President for Judicial Affairs for the Interfraternity Council, Office of Campus Life & Student Development or Campus Safety. The report must include the accused actions, specific dates of alleged actions, and any other supporting information. A copy of the witness(es) report shall be given to the Office of Campus Life & Student Development and the Vice President of Judicial Affairs.
 - i. The petition of complaint must be filed within 24 hours after the individual gains knowledge of the incident and no later than 60 days after the incident occurred.

- B. Upon receiving a complaint, the Vice President of Judicial Affairs, Executive Council and the VP of Student Involvement shall decide whether a violation of Interfraternity policy or College policy has occurred and if it is within the jurisdiction of the Judicial Board. If not, it will be resolved in accordance with the Wofford College Student Disciplinary Regulations.
- C. If the action deemed is a violation then the complaint forwarded is copied to the accused chapter's president, the accused chapter's advisor, and the Dean of Students. The complaint must include the specific sections of the rules or policy broken, the accused actions, specific dates of the alleged action, and a meeting date that is no less than five work days after the complaint is sent.
- D. If the accused chapter has a major conflict they must contact the VP of Judicial Affairs at least 24 hours before the scheduled meeting to set a new date and time.
- E. The VP of Judicial Affairs shall call a meeting of representatives of the groups involved. The responding chapter has the right to have any members, advisors, or witnesses they want present at the hearing with a limit on the total number of six.
- F. IFCJB Participation in Hearings
 - a. There will be 5 members of the IFCJB hearing board present for each hearing (one from each fraternity excluding the accused).
 - b. These members will be determined by their respective fraternities. If the VP of Judicial Affairs determines a conflict of interest with any of the hearing board members, he may substitute said juror with another so long as he comes from the same chapter and meets the guidelines outlined herein.
 - c. There will be the five members of EC including the VP of Judicial to preside over the hearing.
 - d. The VP of Student Involvement will be present at all hearings.
 - e. The respective witnesses and representatives of each side will be present.

Section 6. Hearing Processes

- A. The VP of Judicial Affairs prepares a roster of participants/witnesses in the hearing. This list will be distributed to the accused fraternity and each hearing board member prior to the hearing.
- B. The Chair calls the hearing to order.
 - a. A written record will be kept of all hearings
 - b. The Chair shall name the respondent and the complainant(s)
 - c. The Chair shall state which alleged policy and/or rule(s) has been violated.
 - d. The Chair shall state the summary of the allegations
- C. The Chair gives instructions and introductions in the following order:
 - a. Hearing board members.
 - b. Representatives of the complainant(s).
 - c. Representatives of the respondent.
 - d. Additional witnesses.
 - e. Review outline of hearing procedures (D: 1-4).
 - f. Review due process rights.
 - g. Entertain procedural questions from the hearing participants.
- D. Procedures
 - a. The Chair shall respond to the respondent's challenge of the hearing committee membership (if challenged)
 - b. The Chair shall list the contents of the case file (i.e. all evidence and conclusions made during an investigation).
 - c. The respondent shall enter a plea of responsible or not responsible to each of the

charges

- d. Presentations and questioning
 - i. Opening of the Hearing by Judicial Chair
 - ii. Description of the Charges by the Executive Committee
 - iii. Response to Charges by Respondent Chapter
 - iv. Verbal Accounts of all Witnesses
 - v. Questioning from the hearing board and EC along with questioning of the EC and Submission
 - vi. General Questioning of Involved Persons
 - vii. Closing Summary by Respondent
 - viii. Closing of the Hearing by IFCJB Chair
- e. The Hearing Board Members shall deliberate in private and reach a decision. Each member will vote on responsible/not responsible for the respective group(s). Sanctions will then be discussed by the EC.
 - i. All decisions must be passed with a simple majority (three of those five present) with a requirement of all five members present. Each person receives one vote.
- f. The hearing committee shall forward its recommendation to the Office of Judicial Affairs Administrator. The IFCJB Chair will send notice confirming the decision to the accused within five business days of the hearing and will also inform the appropriate College officials and the Complainant of the decision, the Interfraternity Judicial records, & the Office of Campus Life & Student Development.

Section 7. Agreed Resolutions

- A. Agreed Resolutions provide an alternative resolution process in which the accused chapter admits responsibility for the alleged violations and agrees to the proposed terms and sanctions presented by the IFCJB chairpersons and Office of Campus Life & Student Development. This is viewed as a positive alternative to the sometimes-confrontational nature of the IFCJB hearing.
- B. In this process, members of the IFCJB meet with chapter leadership to hear, review, and discuss the chapter's proposed sanctions and stipulations for the incident(s) in question.

Section 8. Definition of Possible Sanctions

- A. College Sanctions
 - a. Disciplinary Reprimand: An official warning followed by the written notice to the student or student organization that his/her/its conduct is in violation of College rules and regulations.
 - b. Conduct Probation: A more severe sanction than a disciplinary reprimand. It is a period of review during which the student or student organization must demonstrate the ability to comply with College rules, regulations, and other requirements stipulated for the probation period. During this time, they may have to cancel all social events and/or operations.
 - c. Education: A requirement to participate in some project, class or other activity that is relevant to the nature of the offense and appropriate for the violation.
 - d. Restitution: A requirement to pay the cost of property damage to another student or student organization incurred during conduct violation or make other appropriate restitution, so long as the costs do not exceed \$1000.
- B. Interfraternity Council Sanctions
 - a. Sanctions on chapter events include:
 - i. Limit events (#).

- ii. Eliminate events
- b. Community Service
 - i. Create/Execute Projects.
 - ii. Set a given number of hours to be donated.
- c. Recruitment
 - i. Make all recruitment events public.
 - ii. Alumni present at all events.
- d. Participation, limit or restrict participation in certain events such as:
 - i. Homecoming
 - ii. Greek Week
 - iii. Greek Village events
- e. Miscellaneous
 - i. Must pair with another fraternity for certain projects.
 - ii. Nationals contacted and sanctions provided.
 - iii. Charter suspension
 - iv. No recognition as a campus organization
- f. For more serious violations or repeated violations, multiple sanctions may be given.
- g. Failure to comply with any sanctions may result in additional charges or sanctions as deemed necessary by the Office of Campus Life & Student Development.

Section 9. Appeal Process

A. Pursuant to section 6: Appeals of the IFCJB Constitution. A campus organization found responsible for having violated the Student Conduct Code and/or IFC Bylaws and Constitution has a right to appeal that decision. Appeal procedures are found in Appendix B.

B. If an organization wishes to Appeal their Appeal, that appeal is heard by the Dean of Students or their designee and is heard at their discretion.

Section 10. Chapter Rights & Responsibilities

- A. Due Process: Pursuant to the Wofford College Student Handbook (Code of Student Rights and Responsibilities, Article VII., Section B. Due Process of Law): A student who is charged with violating the code is guaranteed the following procedural safeguards:
- a. The student must be informed in writing of any charge or charges at least 72 hours before the hearing is held. This formal statement of charges must state the nature, time and place of the violation charges. The date, time and place of the hearing must be disclosed.
 - b. The student must be informed orally or in writing of the procedural rights set forth in these numbered paragraphs.
 - c. The student has the option of being excused from any tests or examinations for a period of 48 hours after charges are presented, for a period of 48 hours prior to the scheduled hearing and for a period of 48 hours after the scheduled hearing.
 - d. The student has the right to be represented by a student advocate or any other full-time Wofford student of his or her choice. (Current Judicial Commissioners cannot serve in this role.)
 - e. The student has the right in a hearing to call witnesses to testify on his or her behalf and has the power to subpoena any member of the college community.
 - f. The student has the right to confront his or her accuser and to cross-examine any

- witness.
- g. The student has the right to remain silent, and such silence does not constitute evidence of guilt.
 - h. The court shall exclude the following evidence:
 - i. Confessions obtained by coercion or deceit.
 - ii. Objects or documents obtained as the result of illegal searches.
 - iii. Records of prior criminal, social or academic infractions may be considered by the judicial system only after the verdict of guilty has been reached, when appropriate sanctions are being determined.
 - iv. The student has the right to an open or closed hearing in Administrative Court, Judicial Court and Appeals Court, at his or her own discretion.
 - v. The student and his or her student advocate are required to exchange lists of witnesses, discovery of evidence and retention of statements for use in the judicial proceeding with the attorney general (in this case, the IFCJB Chair) and/or the Dean of Students no later than 24 hours prior to the hearing.
 - vi. The burden of proof rests on the prosecution.

B. Chapter Rights

- a. Every chapter has the right to keep confidential or to disclose any information they deem necessary about the charges brought upon them, the proceedings, or the sanctions they receive.
- b. Each individual chapter is responsible for informing all their members of the charges being brought forth against them.

Section 11. Good Faith

It is recognized that this policy cannot address, in specific fashion, all possible social situations that may occur. When this policy is not specific on a particular point, the Interfraternity Council chapters and their members are expected to conduct their events and themselves in the spirit of social responsibility expressed in this policy.

APPENDIX B

WOFFORD COLLEGE INTERFRATERNITY COUNCIL JUDICIAL BOARD APPEALS PROCESS

IFC Appeal of Judicial Board Decision Procedure

1. A letter stating the fraternity would like to appeal a decision made by the IFC Judicial Board must be received within seven calendar days of receipt of the decision letter. The letter must state that the fraternity would like to appeal either the decision(s) and/or the sanction(s) of the IFC Judicial Board. Notice of an appeal suspends imposition of the sanction until the appeal is heard, but interim action may be taken if authorized by the Dean of Students or the Campus Life & Student Development Office. All appeals must be presented in person at the IFC meeting when the appeal is scheduled to be heard by the IFC.
2. Copies of the letter will be sent to the IFC President, IFC VP of Judicial, Dean of Students, Associate Dean of Students and Director of Fraternity & Sorority Life with the original being placed in the fraternity file in the Campus Life & Student Development Office.
3. The IFC President shall preside and serve as moderator for the appeal hearing during the IFC meeting. The IFC President will send a letter to the Chapter president filing the appeal letter stating the date, time, and location of the next IFC meeting where the appeal will take place at least seventy-two hours before the time of the appeal. The appeal hearing shall be either closed or open upon request of the accused fraternity.
4. The chapter appealing the decision shall have one official representative to present the case to the IFC. The fraternity president or his designee shall represent the accused fraternity.
5. Admission of any person to the hearing not directly involved in the investigation or accusations of the conduct in question shall be at the discretion of the IFC President. The chapter advisor may be present during the hearing, but may not address the hearing participants including the Council of Fraternities, IFC President, IFC Judicial Board Chief Justice, or any other person in the hearing, and may not represent the accused or directly question or cross-examine witnesses.
6. The IFC Judicial Board Chief Justice, or his designee, shall present the case for the IFC Judicial Board.
7. If there are witnesses to the incident for either side, the witnesses shall remain outside the hearing room until they are needed. They will be called one at a time to present their views. When each witness is finished, he should leave the hearing but cannot discuss the case with witnesses that have not testified.
8. Hearing Procedures
 - a. There shall be a quorum present to proceed. A quorum shall consist of two-thirds of the fraternities empowered to vote under the IFC Constitution. A two-thirds affirmative vote is required to suspend, alter, amend, or revoke the decision of the IFC Judicial Board.
 - b. In the event that the IFC President cannot perform the duties of his office during a hearing, the IFC VP of Judicial or IFC Advisor shall fill the role.
 - c. The appeal hearing may not be conducted unless the IFC Advisor, or designee, is present.
 - c. When any conflict of interest arises, (e.g., when an IFC representative's or IFC Executive Board member's fraternity is appealing to the IFC), individuals with conflicts must step down from their position. Their votes shall then count as abstentions. If this affects quorum, the quorum will be suspended and a majority vote

will suffice.

e. Procedural Checklist

- i. All persons, including witnesses are called into the hearing room. The IFC President will start the hearing by stating:

“Thank you for attending this appeal hearing of the Interfraternity Council. It is essential that all information presented in this hearing remain completely confidential. This hearing must be conducted in an orderly manner and anyone violating that directive will be required to leave. Since this is considered an appeal of a University disciplinary hearing, all those participating are obligated to tell only the truth. Disciplinary action may be pursued against anyone found to be misrepresenting the truth in this hearing. All discussion and questions must be limited to the specific acts and charges presented during this hearing and alleged in the incident report or written statement while the Interfraternity Council is trying to make a decision. However, the Greek Judicial Code provides that if other infractions should be revealed during the course of the hearing, they may also be adjudicated. Please restrict your discussion accordingly. Only the evidence presented in this hearing can be used to determine guilt or innocence.”

- ii. The IFC President will then ask all witnesses to leave the room. The IFC Judicial Board Chief Justice, or designee, the accused chapter, the IFC representatives, the IFC Advisor, the IFC Executive Committee, and the chapter advisor (if present) shall remain.

iii. The IFC president shall present the charges against the fraternity. At this time, any and all Incident Reports or the like will be read as written. This presentation of charges shall be unbiased and clear of any representations for either side.

iv. Evidence and Witnesses for the Accused

1. The IFC President will state:

“(Name of Fraternity), you will now be allowed to make a statement and present any evidence on your own behalf.”

2. The accused will make a statement and present evidence on behalf of the fraternity. Witnesses may be called individually and asked to present their testimony. Witnesses will be excused from the hearing room following completion of their testimony, but may not leave until the IFC has the opportunity to question these individuals.

v. Evidence and Witnesses Against the Accused

1. The IFC President will state:

“Chief Justice (Last Name of Individual), you will now be allowed to make a statement and present any evidence on behalf of the Interfraternity Council Judicial Board.”

2. The Chief Justice will make a statement and present evidence on behalf of the IFC Judicial Board. Witnesses may be called individually and asked to present their testimony. Witnesses will be excused from the hearing room following completion of their testimony, but may not leave until the IFC has the opportunity to question these individuals.

vi. All witnesses for both sides will be called back into the hearing room.

vii. The IFC President will state:

“We will now open the floor for any questions for either side from the IFC Representatives.”

viii. After a question is asked by an IFC Representative, there shall be a 1 minute

response from the party being questioned and a 1 minute follow-up, if necessary, by the opposing side. This 1 minute time period may be extended at the discretion of the IFC President.

ix. Once testimony and questions/answers have taken place, the IFC President states:

“Is there any additional information or questions desired? If not, I would like to excuse all persons except the Interfraternity Council Representatives so that we can deliberate.” All persons, including accused, accuser, witnesses, and any recused individuals shall leave the room while the IFC makes a decision concerning the appeal.

x. The IFC President will state:

“You may vote to approve, reject, or modify the decision in question, or you may send it back to the IFC Judicial Board with recommendations requiring that the original decision be reopened for the presentation of additional evidence and reconsideration of the decision. Each fraternity represented at this IFC meeting shall have a maximum of one vote. Each IFC representative shall be entitled to one vote.”

xi. The IFC will vote by secret ballot. There shall be no discussion between the chapters while voting is taking place. The IFC Executive Committee members do not vote. The IFC President does not vote unless there is a tie. A two-thirds affirmative vote is required to suspend, alter, amend, or revoke the decision of the IFC Judicial Board.

d. Disciplinary Sanctions

i. After hearing the case, the IFC must first determine to approve, reject, or modify the decision in question, or send it back to the IFC Judicial Board with recommendations requiring that the original decision be reopened for the presentation of additional evidence and reconsideration of the decision. Second, the IFC could determine to uphold the original decision. If the original decision is upheld, the IFC must then vote to approve, reject, or modify the sanctions placed on the chapter by the IFC Judicial Board. If IFC makes the decision to reject or modify the original sanctions, a disciplinary sanction will be recommended and the decision and sanction will be used as precedent in subsequent cases to decide the appropriate disciplinary sanctions.

ii. If a decision is upheld, one or more sanctions may be recommended or imposed in accordance with Section 8 of Appendix A.

e. IFC Decision on the Appeal

i. The chapter and all other individuals will be recalled into the hearing room. The decision of the IFC will be told to them.

ii. If an appeal has passed, either charges may be dropped or sanctions lessened, depending on the findings of the Council of Fraternities. This may include a deferred sanction, if necessary.