



Office of Campus Life & Student Development Greek Village Social Event Policies

Any function or event held at the Greek Village shall follow the [Wofford College Alcohol & Drug Policy](#), [Wofford College Tobacco/Smoking Products Use Policy](#) (pg 97), all state and federal law, and any other Wofford College policies and procedures. The following stipulations are in addition to those regulations and specifically regarding events held at the Greek Village:

General Expectations

The Greek Village is permitted to be open each day during the academic semester unless otherwise noted by the Office of Fraternity and Sorority Life. Organizations will be granted access to their houses after they complete an opening walkthrough with the Office of Fraternity & Sorority Life and all houses will close for the semester beginning at 2:00 pm on the last day of final exams for each semester. Social events will not take place the first weekend of the fall semester, during quiet hours, or during the week of formal recruitment parties. Social events do not take place in the Greek Village during Interim unless special permission is granted by IFC and the Office of Campus Life and Student Development.

- All social events, on or off campus, must be registered with the Office of Campus Life and Student Development. A social event request form must be completed and submitted no later than the Tuesday prior to the event by 11:59 a.m.
- All Wofford students need a Wofford ID and have downloaded the Presence Modern Campus app on their phone (and logged in with their Wofford email credentials) to enter social events.
- Wofford students are allowed 1 guest per person at the Greek Village. Guests must bring an ID with them (whether they intend to drink or not). Guests must be 18 years old or older to enter the Greek Village. The Wofford student who signs in the guest accepts responsibility for the actions of their guest while they are in the Greek Village.
- Wofford students may enter the Greek Village if they are under the age of 18 with a valid Wofford ID and Presence credentials.
- Organizations must have a guest list in accordance with their national organization policies at the event entrance at the start time of their event.
- SPMs must have Wofford students (including members) sign in via the Presence app and non-Wofford guests physically sign in on your guest list. Guest lists must be returned to Office of Fraternity & Sorority Life on Monday by noon in person or via email. If attendance is not tracked effectively via Presence and guest lists, organizations will not have events for the following weekend. Organizations must utilize Presence and guest lists on Thursday nights and daytime weekend events as well.
- Organizations must utilize their member-to-guest ratios from nationals when developing their guest lists and managing their house capacity.

Sound Levels

- Thursday nights – No live music may be played. Stereo music cannot be audible outside of the house beginning at 12 AM.
- Friday nights – Music should not be audible outside of houses before 5 pm. All music must be off by 2 AM.
- Saturday nights – Music cannot be audible outside of the house beginning at 12 AM.

- Events should end at 2:00 AM. At that time all trash, recyclables, and debris in and around the house and on the Greek Village Lawn must be removed to the dumpster located to the north of the Village. All houses should be locked, and all members/guests should vacate the premises no later than 3:00 AM. Campus Safety officers will check the house and all rooms to confirm that no one is in the house, that no damage has occurred and that there are no open flames or hazards.

Facilities

- Only furniture designed for outdoor use can be used on the front porch or back patios. If furniture is moved out of the common space for an event, it must be returned by 3:00 am on the night of the event.
- Organizations must be cleaning the houses as thoroughly as possible. Members must remove trash, mop, and wipe down surfaces after an event. If the house is not cleaned following an event, the organization will not be able to host social events the following week that the Village is open.
- The outdoors stages at the IFC organization houses and Meadors House must always remain outdoors and in the location that they were originally placed by Facilities. If the stages are indoors or moved, Campus Safety will inform Campus Life and Student Development and the organization will not be able to host social events the following week that the Village is open.
- Each fraternity may design a graphic for their outdoor stage to be painted onto the top of the stage or a decal attached. The design must be submitted to the OFSL for approval and the design cannot be larger than 5 ft x 5 ft. The remainder of the stage must remain black.
- At the end of an event, the curtain system is to be opened by up and secured with the tiebacks supplied by OSFL.
- Curtains cannot be hung to obstruct the exit doors in any way.
- Permanent staging and risers cannot be used during events or stored inside the houses per the fire marshal. Organizations must rent professional, temporary staging for any events specifically requiring a stage indoors from a rental company (i.e. Event Rentals).
- Please refer to the organization lease for all other policies and expectations pertaining to the Greek Village houses.
- Any damage to or defacement of College property may affect the organization's ability to lease property from the college in the future. Payment must be made by the organization to the College to cover any damages to or defacement of the facility prior to the College Organization signing a future lease and/or using the facility in the future.

Alcohol

- At every social event where alcohol is to be served, all attendees shall be required to have a valid picture identification card with birthdate listed. Wofford College students are additionally required to have their Wofford College student identification card.
- Events in the Greek Village must follow the College's BYOB policy which states that, if alcoholic beverages are being consumed at an event, the member of the group and guests (who are at least 21 years old) must bring their own alcoholic beverage to the event. Organizations may utilize a third-party vendor bartender when a large number of alumni and family members are expected (i.e., Homecoming, Family Weekend) with the written permission of the Dean of Students at least 2 weeks prior to the event. Typically, this would occur for 2 weekends per semester. All hired bartenders are expected to follow College and Greek Village policies in regard to acceptable beverages to be served. A copy of the contract/invoice with the organization as well as a copy of the vendor's driver's license must be submitted to the OFSL. Individuals under the age of 21 and currently enrolled Wofford students may not serve as third-party vendors.
- Only sealed, unopened, store-purchased beverages labelled as 10% ABV ("alcohol by volume") or lower are permitted in the Greek Village. No glass bottles are permitted at any social event. An individual 21 years old or older may bring up to six 12-ounce cans or plastic bottles at an appropriate ABV level. *Alcohol*

tolerance varies from one person to the next. As a result, each guest should ensure that the amount of alcohol they consume does not impair judgment or jeopardize their health/safety.

- Organizations sponsoring or individuals attending an event may not distribute alcoholic beverages to attendees, including free alcoholic beverages.
- Individuals and organizations may not utilize common containers (including, but not limited to, kegs, borgs, coolers) or distribute alcoholic beverages that were brought to the event by a host, a member, or a guest.
- No alcoholic beverages may be stored in the houses, including storing alcohol in common containers such as coolers or refrigerators before, during, or after an event.
- No member, pledge/associate/new member/novice, or guest shall permit, tolerate, encourage or participate in drinking games, whether the beverages consumed are alcoholic in nature or not.
- The host organization is responsible for ensuring that only persons 21 years of age or older consume alcoholic beverages.
- Advertisements, posters, or invitations may not depict alcohol or use terms referring to alcohol, such as “beer” or “happy hour.” Any exception must be reviewed in consultation with Assistant Dean of Students or his/her designee before advertising event.
- Organizations are to provide non-salty food items and non-alcoholic beverages when alcohol is present at an event.

Staffing an Event

- Each organization should provide at least four sober party monitors (SPM) for each social event. At least two SPM’s must be current, active undergraduate members of the organization, allowing for new or associate members to serve as the additional monitors, if desired. Organizations are encouraged to add additional SPMs if they expect their event to have more than 100 people in attendance with a ratio of 1 additional SPM for each additional 50 guests (i.e. for 200 guests, we’d suggest at least 6 SPMs). All SPMs must undergo risk management training with the OFSL each academic year before serving as an SPM for events at the Greek Village.
- Each organization should hire an outside security agency (i.e. EPI or Eison Security Services) when hosting an event with over 100 students in attendance or when playing live music.
- The chapter President, Risk Management Chairman, and Social Chairman should limit their use of alcohol (if consuming at all and if of legal drinking age) during social events so they can, along with the SPMs, ensure that a safe social environment is maintained. One Executive Council member must be available to assist with Campus Safety staff, professional hired security staff, and the enforcement of the organization’s risk management policies.

Role of Organization Representatives

The person(s) representing the organization using a College facility shall:

- Preserve order at all times and permit no injurious conduct to person or property.
- Set the tone for how your members engage with our Campus Safety officers. Our officers are there to help and keep you safe. Organization leaders are to be respectful, truthful, and helpful, and compliant in any interactions with our officers.
- Prohibit the possession, use and/or distribution of illegal drugs and adherence to the alcohol policies listed above at the event.
- Prohibit firearms and weapons, including air guns, fireworks, explosives and hazardous substances.
- Prohibit all use of tobacco products (including smokeless tobacco products).
- Prohibit flammable items (including, but not limited to, candles, incense, matches, or lighters) in the house including the front porch and patio.
- Prohibit persons or personal property on the roof of the premises, colonnade, or Pavilion.

- Prohibit animals, including birds, dogs in or on the premises, with the exception of service animals.
- Prohibit any damage to the plumbing, electrical, or life-saving equipment in and around the house.
- Prohibit any and all motor vehicles on or in the house, the yard, the colonnade, the adjacent landscaping, or patios. "Motor Vehicles" include but are not limited to trucks, vans, automobiles, trailers with grills/smokers, motorcycles, mopeds, or golf carts.

Sober Party Monitor (SPM)

Sober monitors have the important responsibility of helping to monitor chapter social events in order to provide a safe social environment. They are charged with monitoring social events and following college policy, enforcing the policies of chapter, and serving as a liaison between the guests, chapter, Campus Safety, OFSL, and outside security partners.

Duties of SPMs:

- SPMs must be sober.
- SPMs must be easily identified and found at all times. OFSL will purchase stickers to be worn appropriately by the sober party monitors for identification purposes throughout the event. They must not be worn by anyone not doing the tasks of SPM.
- If at any time during the event a college official asks to speak to a sober party monitor and they cannot be found, are not wearing their identifying sticker, are intoxicated, and/or are not performing their assigned duties outlined below, the house will be closed immediately and IFC and/or the Office of Campus Life and Student Development will enforce sanctions.
- Positions:
 - At least one SPM at the front porch door telling members and guests to go around to the Pavilion/patio entrance for proper check-in.
 - At least one SPM at the patio entrance managing the proper check-in process. It is the chapter's responsibility to ensure everyone is following check-in procedures.
 - An additional 2 SPMs should be in the house and on the patio to be sure no guest is overly intoxicated or otherwise in need of medical assistance. Please make sure your SPMs are monitoring the bathrooms on a regular basis for students who may need help.
- SPMs are responsible for checking ID's to verify student status and age and providing wristbands for guests who are 21 years of age or older at the entrance of their house when professional security is not provided at the Pavilion.
- It is the sober party monitor's responsibility to serve as their chapter official in enforcing all Greek Village policies related to alcohol.
- SPMs should periodically check in with the other sober officers to ensure effective communication.
- SPMs should be prepared to ask members/guests to leave if they become too intoxicated and behave inappropriately. If they are uncooperative, call Campus Safety.
- SPMs should be prepared to exercise their right to deny access to the event to anyone who they think is already impaired by alcohol or other drugs or wearing offensive clothing or costumes
- SPMs should seek assistance from Campus Safety for any student who is overly intoxicated and in need of medical care.
- SPMs are responsible for making sure that guest lists are ready at the start of each event and that every Wofford student (including members) check-in via Presence and non-Wofford students physically sign in as they enter the event space.
- SPMs are responsible for adhering to the sound level policies and shutting down/locking up the house when the house is officially closed at 3:00 am.

Amnesty Policy

The Safety and welfare of our students is of the highest importance to Wofford College and the Office of Fraternity and Sorority Life. There may be times when individual students, both on and off campus may be in critical need of assistance from medical or other professional personnel. Wofford College and the Office Fraternity and Sorority Life hopes that these students will seek help and that other students or individual chapters/organizations will respond to obtain the help that their fellow students need. To that end, Wofford College wants to minimize any hesitation that students might have in obtaining help due to concern that their own behavior or chapter might be in violation of College Policy.

The Amnesty/Assistance Policy benefits our college community by encouraging students to make responsible decisions in seeking medical attention in serious or life-threatening situations that result from alcohol and/or other drug use or abuse. This policy seeks to diminish fear of disciplinary and conduct sanctions in such situations and to encourage individuals and organizations to seek needed medical attention for individuals in distress from alcohol and drug use. Alcohol or other drug consumption (including but not limited to excessive consumption; consumption of a dangerous or illegal substance; or consumption by someone with sensitivity) can cause serious harm or pose a threat to life. Given these risks, students are encouraged to make responsible decisions and to seek medical attention in serious or life-threatening situations that result from alcohol and/or other drug consumption and to call Campus Safety at 864-597-4911 or call 911 for medical attention.