



WOFFORD COLLEGE PREFERRED PHOTOGRAPHERS

June 2021

Using the college photographer is always preferred. In some cases, however, the college photographer may be shooting another event or unavailable in some way. In these cases, please consider the following list of preferred photographers. You may also suggest another photographer, but they will need to follow preferred photographer guidelines.

If you choose an outside photographer, complete the video/photography agreement and send a signed copy of the agreement to the OMC projects manager.

Any aerial or drone photography of or on Wofford College's campus or college-owned/controlled property must be approved by the Office of Marketing and Communications and must follow Wofford College policies and FAA regulations. Contact the director of communications at WoffordNews@wofford.edu, 864-597-4358.

JOHN BYRUM

johnbyrumphotography@gmail.com
864.590.8911

ANDREW COOKE

andrew@adcphotog.com
864-991-2477

CARROL FOSTER - Hoteye Photography

carroll@hoteyephoto.com
864.909.9009

WENDY MCCARTY

wendymccartyartist@gmail.com
864.590.6361

LEE SMITH - Smithalee Photography

(Wofford staff member)
smithla@wofford.edu
864.208.6020

CLAY TERRELL - Terrell Photography

clayterrell@bellsouth.net
864.582.1213

WOFFORD COLLEGE

PHOTOGRAPHY/VIDEOGRAPHY AGREEMENT WITH WOFFORD COLLEGE (updated June 2021)

This agreement is entered into by and between:
Wofford College
429 North Church Street | Spartanburg, S.C. 29303
(hereinafter referred to as "COLLEGE")
And the following vendor:

(hereinafter referred to as "PHOTOGRAPHER")

Whereas the COLLEGE is engaging the PHOTOGRAPHER for professional photography and/or video services for:

Event: _____

Location: _____

Date: _____

Time: From _____ to _____

Now therefore, it is agreed as followed:

1. The PHOTOGRAPHER will provide the following services:

2. The finished/deliverable product, as agreed upon by the COLLEGE and the PHOTOGRAPHER (DVD with image files, edited video files, etc.), will be delivered to the COLLEGE within _____ days of completion of the photo/video shoot/event.
3. The PHOTOGRAPHER will adhere to the agreed-upon schedule of deadlines as stated in the agreement.
4. The term of the contract shall commence upon the signing of the agreement and terminate upon the completion of the services, delivery of the final product and acceptance by the COLLEGE.
5. In consideration of and for all services, the COLLEGE agrees to pay the fixed sum of \$_____. Said payment is to be disbursed at the completion of the work.
6. The PHOTOGRAPHER agrees to provide all equipment and supplies necessary to complete the project.
7. The COLLEGE will be responsible for any necessary model releases for any COLLEGE personnel (faculty or staff) or students who may be selected to appear in photographs and/or video for the project.
8. The PHOTOGRAPHER agrees that all content (printed or electronic images, raw and edited video, etc.) becomes the property of the COLLEGE. The PHOTOGRAHER agrees to transfer and assign, and hereby transfers and assigns, to the COLLEGE and its designees, without further compensation, the entire right, title and interest throughout the world in and to all intellectual property (printed or electronic images, raw and edited video) resulting from the PHOTOGRAPHER's activities under this agreement.
9. The PHOTOGRAPHER is prohibited from using any portion (or all) of the photography and/or video (whether raw or edited) for adverting purposes either electronically or in print without the express written consent of the COLLEGE. The PHOTOGRAPHER will be allowed to display portions of the photography and/or video on his/her professional website for the express purpose of showing examples of his/her work product. The PHOTOGRAPHER may not reproduce any portion of the photography and/or video for sale to or use by third parties without the express written consent of the COLLEGE.

COLLEGE Contact Person (responsible for agreement):

Name: _____

Title: _____

Department: _____

Telephone: _____ Email: _____

Signature: _____

PHOTOGRAPHER:

Name: _____

Company: _____

Telephone: _____ Email: _____

Signature: _____