

BIWEEKLY PAYROL 2025			
PR #	Check Date	BW Time Cards period	lock out
1	1/10/2025	12/22/24 - 1/04/2025	1/7
2	1/24/2025	1/5-1/18	1/21
3	2/7/2025	1/19-2/1	2/4
4	2/21/2025	2/2-2/15	2/18
5	3/7/2025	2/16-3/1	3/4
6	3/21/2025	3/2-3/15	3/18
7	4/4/2025	3/16-3/29	4/1
8	4/18/2025	3/30-4/12	4/15
9	5/2/2025	4/13-4/26	4/29
10	5/16/2025	4/27-5/10	5/13
11	5/30/2025	5/11-5/24	5/27
12	6/13/2025	5/25-6/7	6/10
13	6/27/2025	6/8-6/21	6/24
14	7/11/2025	6/22-7/5	7/8
15	7/25/2025	7/6-7/19	7/22
16	8/8/2025	7/20-8/2	8/5
17	8/22/2025	8/3-8/16	8/19
18	9/5/2025	8/17-8/30	9/2
19	9/19/2025	8/31-9/13	9/16
20	10/3/2025	9/14-9/27	9/30
21	10/17/2025	9/28-10/11	10/14
22	10/31/2025	10/12-10/25	10/28
23	11/14/2025	10/26-11/8	11/11
24	11/28/2025	11/9-11/22	11/25
25	12/12/2025	11/23-12/6	12/9
26	12/26/2025	12/7-12/20	12/22

2026

1	1/9/2026	12/21/25 - 1/03/2026	1/6
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STUDENT PAYROLL 2025			
PR #	Check Date	Pay Period	lock date
1	1/10/2025	12/1/24 -12/31/24	1/6
2	2/10/2025	1/1/25-1/31/25	2/5
3	3/10/2025	2/1 - 2/28	3/5
4	4/10/2025	3/1 - 3/31	4/4
5	5/9/2025	4/1 - 4/30	5/6
6	6/10/2025	5/1 - 5/31	6/5
7	7/10/2025	6/1 - 6/30	7/7
8	8/8/2025	7/1 - 7/31	8/5
9	9/10/2025	8/1 - 8/31	9/5
10	10/10/2025	9/1 - 9/30	10/6
11	11/10/2025	10/1 - 10/31	11/5
12	12/10/2025	11/1 -11/30	12/4

MONTHLY PAYROLL 2025			
PR #	Check Date	Pay Period	lock date
1	1/24/2025	1/1 - 1/31	1/20
2	2/25/2025	2/1 - 2/28	2/20
3	3/25/2025	3/1 - 3/31	3/20
4	4/25/2025	4/1 - 4/30	4/21
5	5/23/2025	5/1 - 5/31	5/19
6	6/25/2025	6/1 - 6/30	6/20
7	7/25/2025	7/1 - 7/31	7/21
8	8/25/2025	8/1 - 8/31	8/20
9	9/25/2025	9/1 - 9/30	9/19
10	10/24/2025	10/1 - 10/31	10/20
11	11/25/2025	11/1 -11/30	11/20
12	12/24/2025	12/1 -12/31	12/19