Program Director for Equity, Diversity and Inclusion

Wofford College invites applications for a program director for equity, diversity and inclusion. The program director will collaborate with the chief equity officer to ensure Wofford College’s Title VI, Title VII and Title IX compliance and to support the Office of Equity, Diversity and Inclusion’s campus-wide educational programming initiatives. The program director has primary responsibility within OEDI for coordinating and/or partnering with the chief equity officer to develop and facilitate co-curricular programming and compliance training for the Wofford community. The program director will serve as OEDI’s liaison with the Division of Campus Life and Student Development’s director of inclusive engagement and/or other personnel involved with equity, diversity and inclusion work.

The program director also will collaborate with the Title IX coordinator to offer educational programming related to the college’s nondiscrimination and anti-harassment policy. The program director will serve as an institutional equity case coordinator and manage assigned cases alleging discriminatory harassment and/or prohibited conduct.

RESPONSIBILITIES:

- Collaborate with the chief equity officer on the Office of Equity, Diversity and Inclusion’s co-curricular outreach and programming.
- Collaborate with the Title IX coordinator on nondiscrimination and anti-harassment training for the Wofford community.
- Serve as OEDI’s representative on the college’s National Coalition Building Institute team.
- Serve as OEDI’s liaison to the Division of Campus Life and Student Development’s director of inclusive engagement and other student affairs personnel engaged in equity, diversity and inclusion work.
- Represent OEDI on college committees or ad hoc college-wide initiatives as assigned.
- Serve as an institutional case equity coordinator and case manager as assigned.
- Develop and maintain effective networking with external educational and professional organizations regarding diversity education and other professional issues.
- Offer one section of FYI 101, “First-Year Interaction Seminar,” or the equivalent, each fall semester.
- Perform other duties as assigned.

QUALIFICATIONS:

A master’s degree in higher education, counseling or other related field and a minimum of two years of related higher education experience is required. Equivalent combination of relevant education and higher education or legal experience may also be considered. The successful candidate will have experience coordinating and offering educational programming, will communicate effectively orally and in writing, and will have experience working successfully within a diverse collegiate environment.

Preference will be given to candidates who demonstrate knowledge of the culture and unique challenges and opportunities small, residential liberal arts colleges present, and to candidates with prior educational or work experience in Title IX compliance.
APPLICATION:
Application materials must be submitted electronically at OEDI@wofford.edu, with the subject line “Program Director for Equity, Diversity and Inclusion Application.” Application materials include:

1. A letter of application explaining how your educational and/or professional preparation qualify you for this position.
2. A current CV or resume.
3. The names and contact information for three professional references.

For assured consideration, application materials must be received no later than midnight on Feb. 18, 2022.

ABOUT WOFFORD COLLEGE:
Wofford College, established in 1854, is a four-year, residential liberal arts college located in Spartanburg, South Carolina. It offers 27 major fields of study to a student body of 1,775 undergraduates. Nationally known for the strength of its academic program, outstanding faculty, experiential learning opportunities and successful graduates, Wofford is recognized consistently as a “best value” and for its commitment to student success and accessibility for low- and middle-income students. The college community has 12 sororities and fraternities as well as 19 NCAA Division I athletics teams.

ABOUT SPARTANBURG:
Spartanburg County, the 5th-largest county in South Carolina, is home to nearly 328,000 people and 13 municipalities. The county is unmatched statewide in economic development for new investment and job creation. There are seven colleges or universities in Spartanburg as well as a comprehensive research and teaching hospital. The growing Spartanburg downtown area — with new shops and restaurants, public art and miles of walking and biking trails — is located a few blocks south of Wofford’s campus. To learn more about Spartanburg, visit onespartanburginc.com.

EEO STATEMENT:
Wofford College values diversity within our students, faculty and staff and strives to recruit, develop and retain the most talented people. Wofford College does not discriminate in employment on the basis of race, color, creed, religion, sex, sexual orientation, transgender status, gender identity, age, national origin, disability, veteran status or any other legally protected status in accordance with applicable federal, state and local laws. For information about Wofford’s Title IX compliance, visit wofford.edu/administration/title-ix.

It is the policy of Wofford College to provide reasonable accommodations for qualified individuals with disabilities for employment. If you require any accommodations to participate in any part of the hiring process, please contact HumanResources@Wofford.edu.