Director of Inclusive Engagement

Wofford College invites applications for a director of inclusive engagement. Located in Campus Life and Student Development and reporting directly to the associate dean of students for student development, the director of inclusive engagement has primary responsibility for the development and coordination of outreach and awareness programs that promote inclusion and engagement for the Wofford student body while working with students of all races, ethnicities, creeds, religions, national origins, abilities, sexual orientations, gender identities and gender expressions. Outreach areas include, but are not limited to, residence life programming, student life programming, general student contact and referral, and professional and student staff development and programs to support student organizations.

The director of inclusive engagement will collaborate with the Student Involvement Team to engage student organizations, their advisors and individual students, including first-generation college students, BIPOC students, international students and LGBTQIA students, to involve them directly in the intellectual and social life of the college. The director will provide campus resources, education and multicultural programming on issues of inclusion and engagement.

This position is a full-time exempt appointment. The normal college hours are 8:30 a.m. to 5 p.m., Monday through Friday; however, contingent upon activities and events, evening or weekend hours are expected.

RESPONSIBILITIES:

- Create and implement programs and services that will improve the quality of campus life for students.
- Provide support, planning and organization for the mentoring of students of diverse backgrounds and identities.
- Maintain the social media outlets for the Division of Campus Life and Student Development.
- Provide leadership for and work closely with CLSD staff regarding issues of race, class, ethnicity, gender, nationality, ability, sexual orientation and religious diversity.
- Facilitate College programming with the CLSD staff and students throughout the academic year and specifically for the Martin Luther King Jr. holiday, Black History Month, Hispanic Heritage Month, Women’s History Month, PRIDE Month, etc.
- Serve as a resource and mentor to the Association of Multicultural Students (AMS), the Gospel Choir, OLAS, LGTerriers, Wofford Women of Color, Wofford Men of Color, Wofford Asian Islanders, etc.
- Together with the associate dean create an ongoing assessment and evaluation of the quality of campus life for diverse student groups.
- Oversee the operation, scheduling and maintenance of the Meadors Multicultural House.
- Work with Greek Life Office, the college attorney and Campus Safety to facilitate a risk management session for student leaders who want to use the Meadors Multicultural House.
- Work with the student development staff to develop and support campus involvement and leadership and assist with college programs such as Orientation, Family Weekend, Homecoming, the Leadership Wofford Program and Commencement.
• Complete other duties as assigned, such as serving on college committees and in the campus life and student development on-call rotation.

QUALIFICATIONS:
A master’s degree in higher education, counseling or other related field and one to two years of experience in student affairs is required. Equivalent combination of relevant education and experience may be considered as appropriate. The successful candidate will have experience communicating effectively with diverse groups, as well as in high-stress situations such as on-call. Preference will be given to candidates who demonstrate effective written and verbal communication skills and who demonstrate knowledge of the environment of a small, residential liberal arts college.

APPLICATION:
Application materials must be submitted electronically to lemerebj@wofford.edu, with the subject line “Director of Inclusive Engagement Application.” Application materials include: (1) a letter of application explaining how you meet the qualifications for this position, (2) a current resume and (3) names and contact information for three professional references. For assured consideration, application materials must be received no later than midnight on Sept. 5, 2021.

ABOUT WOFFORD COLLEGE:
Wofford College, established in 1854, is a four-year, residential liberal arts college located in Spartanburg, South Carolina. It offers 27 major fields of study to a student body of 1,775 undergraduates. Nationally known for the strength of its academic program, outstanding faculty, experiential learning opportunities and successful graduates, Wofford is recognized consistently as a “best value” and for its commitment to student success and accessibility for low- and middle-income students. The college community has 12 sororities and fraternities as well as 19 NCAA Division I athletics teams.

ABOUT SPARTANBURG:
Spartanburg County, the 5th-largest county in South Carolina, is home to nearly 328,000 people and 13 municipalities. The county is unmatched statewide in economic development for new investment and job creation. There are seven colleges or universities in Spartanburg as well as a comprehensive research and teaching hospital. The growing Spartanburg downtown area — with new shops and restaurants, public art and miles of walking and biking trails — is located a few blocks south of Wofford’s campus. To learn more about Spartanburg, visit onespartanburginc.org.

EEO STATEMENT:
Wofford College values diversity within our students, faculty and staff and strives to recruit, develop and retain the most talented people. Wofford College does not discriminate in employment on the basis of race, color, creed, religion, sex, sexual orientation, transgender status, gender identity, age, national origin, disability, veteran status or any other legally protected status in accordance with applicable federal, state and local laws. For information about Wofford’s Title IX compliance, visit wofford.edu/administration/title-ix.

It is the policy of Wofford College to provide reasonable accommodations for qualified individuals with disabilities for employment. If you require any accommodations to participate in any part of the hiring process, please contact HumanResources@Wofford.edu.