

Shelter In Place

A. Shelter in place (hazardous incident) recommendations:

In the event of a critical incident where hazardous (including chemical, biological or radiological) materials may have been released into the atmosphere either accidentally or intentionally, a decision to shelter in place may be the preferred method of safely waiting out the release. The following recommendations should be considered:

- Move to rooms with no windows that can open or are open.
- Rooms that have little or no ventilation are preferred.
- Close any open windows and doors if you cannot move.
- Only come out when you are told that it is safe by campus safety or law enforcement personnel.
- Be prepared to move to an established evacuation area as directed by a college official/emergency response personnel.

B. A severe weather event such as a tornado or wind event during normal operating hours of the college may necessitate sheltering in place until the threat of severe weather has passed. Everyone should relocate to a space that has no windows or to a lower floor may increase your chances of survival. It is recommended that you:

- Know and be familiar with Safe Area evacuation areas-use one of these locations if possible.
- Move to the basement of the building.
- Move to an interior room with no windows or a hallway on the lowest floor possible.
- Move to an interior stairwell if all rooms have windows.
- Stay in the center of the room away from doors and windows.
- Stay in place until the danger has passed.

Please note: The heating and ventilation system may be shut down or changed to recirculate air to prevent drawing in outside air. The exterior doors will be locked to prevent persons from entering the buildings. Access to doors using card access may be limited to campus safety.