MENTAL HEALTH COUNSELOR

JOB DESCRIPTION

Are you currently working in mental health and do you long to work in a collaborative, supportive environment on one of the most beautiful as well as highly ranked national liberal arts college campuses in the state of South Carolina? Wofford College invites application for a mental health counselor. Reporting directly to the director of counseling and accessibility services, the counselor provides direct mental health care to students, coordinates training and educational services for students, offers consultations and training to staff and faculty, and is involved with health, wellness and preventive initiatives on campus. As a part of the Division of Campus Life and Student Development, you are a highly valued member of the Wellness Center contributing to our diverse students’ educational experience in the areas of health and wellness.

The counselor is scheduled 40 hours/week, Monday through Friday during the academic year, and 10 hours/week, during the summer months. Occasional evening and weekend hours may be expected, contingent upon planned activities or events; otherwise, the normal academic year office hours are 8:30 a.m. to 5 p.m. Monday through Friday. Including both the academic and summer schedules, the mental health counselor is considered full-time (0.8125 FTE) and classified exempt, salaried.

EXPECTATIONS AQND RESPONSIBILITIES

- Provide individual and group counseling and/or psychotherapy, assessment, crisis intervention and on-call services to a diverse population of Wofford students.
- Based on need and personal strengths coordination duties as assigned: clinical, group, training, outreach, etc.
- Support training program/activities through recruitment, mentorship and/or supervision.
- Develop and participate in outreach programs/activities.
- Provide consultation services to student groups, faculty and staff within the college.
- Use electronic programs (such as internet services, Medicat, BannerWeb, Microsoft Outlook) and other tools to enhance the efficacy of the center’s work.
- Collaborate with other departments within the division.
- Support and implement college and departmental policies and procedures.
- Perform other assigned functions that contribute to the service offerings of counseling services and the academic mission of the institution.
- Serve as on-call support for mental health crises during specified rotation.

QUALIFICATIONS

A Master’s degree or terminal degree in counseling, social work or other related mental health field is required for appointment. Experienced and effective use of applicable technological
systems (and supports) to administer and participate in the systemic functions of the department and the institution as well as the delivery of education and programming is required.

Additional highly desired qualifications include:

- Minimally three years of experience providing direct individual psychotherapy to adolescents or adults, preferably in the setting of a college counseling center.
- Current, in-depth knowledge of the field and its standards of practice.
- Excellent written and verbal communication, organizational skills and an ability to provide outreach and training to groups of people.
- Demonstrated self-motivation and experience working independently (when required) to develop and administer programming.
- Experience to work with other professional staff and support staff to produce integrated professional services.
- Experience providing risk assessments and crisis intervention.
- Experience and expertise responding to crises independently.
- Experience coordinating care with psychiatrists and/or other medical professionals.
- Special interest and experience working in a residential college setting.

APPLICATION

All application materials must be submitted electronically to MHC@wofford.edu. Application materials include: (1) a letter of application explaining how you meet the qualifications of this position; (2) a current resume; and (3) names and contact information for (minimally) three professional references.

ADDITIONAL INFORMATION

Wofford College does not discriminate on the basis of race, color, creed, religion, sex, age, national origin, disability, veteran status, sexual orientation or any legally protected status.

Wofford College values diversity within our students, faculty and staff, and strives to recruit, develop, and retain the most talented people. We encourage applications from all underrepresented groups, including persons with varied backgrounds, perspectives, and experiences, regardless of race, color, creed, religion, sex, sexual orientation, age, national origin, disability, veteran status or any legally protected status in accordance with applicable federal and state laws.

It is the policy of Wofford College to provide reasonable accommodations for qualified individuals with disabilities who are employees or applicants for employment. If you require an accommodation to participate in any part of the hiring process, please reach out to HumanResources@wofford.edu.

A background check will be conducted for finalist candidates. Employment is contingent upon completion of a successful background check and establishment of identity and verification of employment eligibility as required by the Immigration Reform and Control Act of 1986.

Salary will be commensurate with experience. Wofford College provides a competitive benefits package including employer contribution to retirement savings, employer premium contribution to comprehensive major medical insurance, disability insurance, and other accompanying fringes.
About Wofford College
Wofford College, established in 1854, is a four-year, residential liberal arts college located in Spartanburg, S.C. It offers 26 major fields of study to a student body of 1,725 undergraduates. Nationally known for its strong academic program, outstanding faculty, study abroad participation and successful graduates, Wofford is recognized consistently as a “best value college” and is among the New York Times’ “Top Colleges Doing the Most for the American Dream,” a ranking based on accessibility for low- and middle-income students. The college community enjoys Greek Life as well as 19 NCAA Division I athletics teams.

Wofford’s mission is to provide superior liberal arts education that prepares its students for extraordinary and positive contributions to a global society. The focus of Wofford’s mission is upon fostering commitment to excellence in character, performance, leadership, service to others and lifelong learning. Wofford strives for sustainability in all aspects of college life through respect for the environment and through our core values.

About Spartanburg
Spartanburg is a city of about 40,000 located in the northwestern part of the state, about one hour’s drive from Charlotte or Asheville, N.C., and about 30 minutes from Greenville, S.C. Coastal South Carolina can be reached in about three hours. Learn more about Spartanburg www.spartanburgchamber.com/live.