FAQs: CREDIT/NO CREDIT OPTION FOR STUDENTS

WHAT IS THE NEW POLICY?
Wofford’s Credit/No Credit Option for Spring 2020 semester courses is explained here. Please read it carefully. Under this policy, the choice to designate any course credit/no credit, and the responsibility for doing so, resides with the individual student. This temporary policy applies only to courses taken in the Spring 2020 semester.

WHY DOES WOFFORD HAVE A NEW CREDIT/NO CREDIT OPTION FOR THE SPRING 2020 SEMESTER?
Wofford faculty and administration created the policy in response to the extraordinary circumstances of the Spring 2020 semester. This policy allows students to make decisions about final grades that meet their own goals while still maintaining Wofford’s academic standards. Under this policy, students have control over the form of their final grades. Students may elect to receive a grade of credit/no credit or they can retain the current grade format which would be the standard (A-F) grade. Students have the right and the responsibility to designate a course credit/no credit. Faculty members cannot change a course to credit/no credit.

DOES THIS MEAN ALL COURSES ARE CREDIT/NO CREDIT?
No. The decision to receive a letter grade or a credit/no credit grade rests with the student for each of their courses. If a student chooses to formally designate a course or several courses credit/no credit then only those courses will be graded credit/no credit. If a student takes no action regarding one or more courses, those courses will receive a letter grade as they would normally.

HOW DOES CREDIT/NO CREDIT WORK?
- In order to be awarded credit a student must earn a grade of ‘C-’ or higher. The notation of CR will be recorded on the transcript.
- Students who earn a grade of ‘D’ will receive credit; the notation of CRD will be recorded.
- Students that earn a grade of ‘F’ will receive no credit; the notation of NC will be recorded.

Grades of CR, CRD, or NC will not factor into the grade point average. CR and CRD will be calculated into the earned hours. NC will not give a student hours toward graduation. The transcript will display the notations of CR, CRD and NC.

WHAT HAPPENS TO MY GPA IF I OPT FOR A CREDIT/NO CREDIT GRADE?
GPA calculations are made using only courses with traditional/standard letter grades (A-F). Credit/no credit grades (CR, CRD, NC) do not factor into the GPA.

WILL CREDIT/NO CREDIT COURSES SATISFY MAJOR, MINOR, AND GRADUATION REQUIREMENTS?
Courses covered by this emergency policy will apply to all graduation requirements, including major, minor and general education requirements.

HOW DO I DECIDE WHETHER TO DESIGNATE A COURSE CREDIT/NO CREDIT?
The decision to designate a course as credit/no credit should be made thoughtfully and in consultation with the student’s instructor, advisor, and appropriate support staff/offices, for example, Athletics,
Financial Aid. In this decision, students should consider their academic goals and needs. Questions to consider:

1. How will A-F and CR/CRD/NC grades affect my cumulative and/or major GPA?
2. Is the grade I am currently earning in the course equal to or higher than my current cumulative GPA and/or my major GPA (if it is a major course)?
3. Do my post-graduation plans—graduate school, for example—require that I have an A-F grade in a specific course(s)?
4. How will a change to credit/no credit affect my ability to retain my scholarship, financial aid, NCAA eligibility or academic standing?
5. Will keeping the traditional grade (A-F) make it possible for me to regain or maintain good academic standing?
6. Will changing one or more courses to CR/CRD/NC grading make it possible for me to regain or maintain good academic standing?

Students are responsible for making informed decisions about designating any course credit/no credit. Instructors, academic advisors, Financial Aid, Athletics, Program Directors, and the Registrar’s Office may be good resources for information in addressing students’ individual circumstances in the decision-making process.

**HOW DO I UPDATE A COURSE(S) TO CREDIT/NO CREDIT?**

Students must submit an online form that is administered by the Registrar’s Office. Students can access the form through myWofford -> Student -> Registrar’s Spotlight -> Application for Credit/No Credit and may elect to designate one or more Spring 2020 semester courses credit/no credit. This is an electronic form that upon completion will be submitted directly to the Registrar’s Office. As part of the form, students are required to acknowledge that they have read the policy and understand the implications of their decision. Once the credit/no credit grading option is selected it cannot be changed back to traditional letter grade (A-F) for the designated course(s).

**WHEN CAN STUDENTS SELECT THE CREDIT/NO CREDIT OPTION?**

The online Application for Credit/No Credit form will be available Tuesday, April 14 at 10:00 am EDT through Friday, May 22, 2020 at 5:00 pm EDT. Students may not complete the form after May 22 or submit a late request for Credit/No Credit designation for Spring 2020 courses.

**I AM PARTICIPATING IN A STUDY ABROAD PROGRAM THIS SEMESTER. IS THE CREDIT/NO CREDIT OPTION AVAILABLE TO ME?**

Yes, but the process to the select the credit/no credit option and the deadlines are slightly different. Students participating in a study abroad program this semester will need to confer with the Office of International Programs (OIP). Students must complete the Application for Credit/No Credit for Off-Campus Study found on their Wofford study abroad accounts at http://wofford.studioabroad.com. Since final grades may not be available until 4-10 weeks following the final day of the program, OIP will send an email to the student’s Wofford address once their grades are posted. Students then have 3 business days from the time of notification to select the credit/no credit grading option by submitting the Application for Credit/No Credit for Off-Campus Study. Study abroad students may choose the credit/no credit at any point before grades have been posted, but no later than 3 business days.
following notification from OIP. Students interested in considering the credit/no credit option for their courses should check their Wofford email daily.

**WHAT HAPPENS IF I DON’T DESIGNATE A COURSE CREDIT/NO CREDIT?**
Students who do not designate a course(s) credit/no credit will receive a letter grade.

**WHAT ARE THE IMPLICATIONS OF THIS POLICY FOR STUDENTS IN SPECIAL POPULATIONS?**
Students in special populations, such as student-athletes, Bonner Scholars, or international students, for example, should seek guidance from program leaders in about the implications of this policy for their specific situations and academic goals.

**WHAT ARE THE IMPLICATIONS OF THIS POLICY FOR DEAN’S LIST AND OTHER ACADEMIC HONORS?**
Wofford’s catalog describes the requirements of various academic honors. To be eligible for the Dean’s List, students must be enrolled in 12 hours coursework. To graduate with honors (such as *summa cum laude*) a student must have a specific cumulative grade point average. Honor societies will make their own determination about the implications of this policy. Please contact the Wofford advisor of these groups for guidance.

**WHAT ARE THE IMPLICATIONS OF THIS POLICY FOR MY SCHOLARSHIP OR FINANCIAL AID?**
This policy may not affect most students receiving financial aid, as long as they remain in good academic standing. However, those with questions or concerns should contact the Financial Aid Office directly.

**WHAT IF MY MAJOR HAS LETTER GRADE REQUIREMENTS FOR SPECIFIC COURSES?**
Because of the unusual circumstances of the Spring 2020 semester, Departments will accept credit (CR) as applying to the pre-requisite for any course that requires a grade of ‘C’ or better. Pre-requisites for courses that require a grade of ‘D’ can be met by the credit option of CRD.

**OTHER QUESTIONS?**
Contact your academic advisor or registrar@wofford.edu.