

# First-Year Student Credit Transfer Request



New, first-year students wanting to receive credit for courses completed as part of a dual enrollment program or taken during the summer prior to the first fall of enrollment at Wofford need to complete this form. In order to be accepted, the courses/credits must be in excess of the hours/requirements necessary to fulfill high school graduation requirements. The guidance counselor of the diploma awarding high school must verify that the course(s) was NOT used to meet high school graduation requirements. Students may earn a maximum of 24 credit hours from any and all non-Wofford sources (AP, IB, dual enrollment, college courses, etc.). In some cases further consultation with the appropriate Wofford department chair may be necessary before credit is awarded. Credit will not be awarded until the Office of the Registrar receives each of the following items:

1. This form completed in its entirety including the appropriate signatures.
2. A copy of each course description.
3. An official transcript from the credit awarding college/university.

All documentation and questions should be submitted to:

Wofford College  
Office of the Registrar  
429 North Church St.  
Spartanburg, SC 29303

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Date of entrance at Wofford College: \_\_\_\_\_

Last secondary school \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

1. Course title \_\_\_\_\_ Credit Hours \_\_\_\_\_ Grade \_\_\_\_\_

College/University awarding credit \_\_\_\_\_

Was the course used to meet high school graduation requirements?                      Yes                      No

High school guidance counselor signature \_\_\_\_\_

2. Course title \_\_\_\_\_ Credit Hours \_\_\_\_\_ Grade \_\_\_\_\_

College/University awarding credit \_\_\_\_\_

Was the course used to meet high school graduation requirements?                      Yes                      No

High school guidance counselor signature \_\_\_\_\_

3. Course title \_\_\_\_\_ Credit Hours \_\_\_\_\_ Grade \_\_\_\_\_

College/University awarding credit \_\_\_\_\_

Was the course used to meet high school graduation requirements?                      Yes                      No

High school guidance counselor signature \_\_\_\_\_

4. Course title \_\_\_\_\_ Credit Hours \_\_\_\_\_ Grade \_\_\_\_\_

College/University awarding credit \_\_\_\_\_

Was the course used to meet high school graduation requirements?                      Yes                      No

High school guidance counselor signature \_\_\_\_\_