Wofford College

Traffic Rules and Procedures

The Director of Campus Safety oversees the college's traffic operations. All traffic rules of the state of South Carolina apply on the Wofford campus. Questions and concerns should be addressed to the Director at 864-597-4351.

Vehicle Registration

College policy requires all students and employees who drive, operate or control, park, let stand, or otherwise use or maintain a motor vehicle (cars, trucks, motor cycle, or mopeds) on college controlled or owned property register the vehicle with the Campus Safety Office. Campus Safety will issue employees and students parking permit stickers. Student parking stickers must be placed on the outside bottom left rear (driver side) window in a manner that will ensure that the decal cannot be removed or lost. Taping, using suction cups or laying a sticker in the back window area of a vehicle is not permitted. Employees will place their stickers on the left rear bumper or window. Permit placement on motorcycles or mopeds will be on the left rear shock or fender of the vehicle (or opposite side if a state permit occupies the space). The parking sticker must be displayed on the vehicle in order to park anywhere on Wofford College campus or property. The cost of this decal is covered in the registration cost for the academic year for students and is free for employees. Employee stickers are good for the term of employment while student permits are good for four years. Students must register their vehicles within 48 hours of their arrival.

Speed Limit

The Wofford College campus speed limit on the campus is 15 Miles per hour.

Stop Signs

There are several stop signs on campus. Campus Safety may ticket students, employees and visitors to our campus that fail to stop for these.

Parking

Parking is permitted in marked spaces only. Parking on curbs that are not marked as spaces is prohibited as well as on yellow or red curbs. Students and employees whose vehicles are parked on sidewalks, the grass or other grounds will be ticketed. Illegally operated or parked vehicles are subject to impoundment/immobilization at the expense of the owner.

Faculty and Staff Parking

Designated spaces for employees (Faculty and Staff) are located in the Admission, Richardson/Harley, Montgomery Music Building, and Butler Circle parking lots. Also, the horseshoe-shaped drive located behind Main Building, the designated spaces at the south side of the Shipp/Olin lot, the entire Admission lot and along the curb adjacent to
the Papadopoulos Building are reserved for faculty, visitors and staff Monday through Friday 7:30 a.m. until 5:00 p.m. Parking in the B Lot (across from the Taylor Center is for approved College events only. The lot is not for use by Greek organizations for routine events at the Greek Village.

**Student Parking**

Students may park their vehicles in the following parking lots:

- Shipp Hall/Olin Building lot: students are not permitted to park in the faculty/staff/visitor designated spaces of this lot that are at the south end (end behind DuPre Admin and the president’s home) from 7:30 am-5:00 pm on weekdays.
- Village parking lots
- Campus Life Building/DuPré Hall lot
- Lot behind Snyder Field
- Marsh Hall (in front of Marsh Hall)
- Carlisle lot (behind of Marsh Hall)
- RSRCFTA Lot (with the exception of advertised events requiring the use of the lot)
- Cumming Street lot
- 77 marked (designated for Wofford use by signs) parking spaces in the Spartanburg Memorial Auditorium Parking lot
- Calvary Baptist Church lot on Osage (across from the Village lot)

**Restricted spaces/lots:**

Parking is not allowed on Campus Drive and Evins or Cumming Streets. Parking is also prohibited behind Andrews Field House at all times. Parking along the curb at the Burwell Building is for students and employees using the post office and not for dining in Burwell dining facilities. Parking is limited there to ten minutes only. Students are also prohibited from parking in the Wellness Center parking lot. Students visiting the Wellness Center may park in the Marsh lot directly across Campus Drive from the Wellness Center. Students are prohibited from parking at any time in the Montgomery Music Building lot. Students are also prohibited from parking in the Admission lot from 7:30 am through 5:00 pm Monday through Friday.

**Unloading/Loading for Move-In/Out**

Students moving in to Wightman and Lesesne Halls may not park along Evins Street. They may stop on the street long enough to unload their vehicle on the sidewalk and then move to a lot only during official move-in/out days in September and May. Students may also park in the Shipp lot or on Butler Circle while unloading. Students may only drive on fire lanes at the Village twice a year: during officially recognized upperclassman move-in and during announced periods at graduation. Campus Safety will ticket cars
parked on fire lanes any other times. Students may never drive or park on the grass anywhere on campus. Students moving in to Greene Hall may not park on Campus Drive and will use the Carlisle lot and Marsh Circle for loading/unloading.

**Disability Parking**

Vehicles are required to display a valid state “Disability” license plate/hang tag or a Wofford College “Disability” permit (temporary) to park in disability spaces on this campus. “Disability” permits are available at no charge from the Director of the Wellness Center. Campus Safety will retain a copy of the issued “Disability” permits in the Campus Safety office. These Wofford College permits are valid only on this campus and not on city streets or public spaces off campus.

**Overflow Parking**

The Richardson/Harley lot is generally used for overflow parking. Student athletes are not permitted to park in the lot unless they are being treated by a trainer. Parking in the Richardson/Harley lot is only permitted in spaces designated by white lines. The Richardson/Harley lot must be vacated on weekends of home and Spartanburg High School football games and other special events. The Director of Athletics has authorized that Campus Safety tow cars left in the Richardson lot before home games. Students, particularly residents, are generally discouraged from parking in the Harley lot.

**Library Curb**

Faculty, staff and students are prohibited from parking in the four spaces reserved for library patrons at the east (right) side of the library from 8:00 am through 5:00 pm Monday through Friday. These spaces are reserved for guests visiting our library.

**Fines and Appeals**

The driver of the vehicle is responsible for all violations incurred by the vehicle. Improper Parking, Parking in Reserved Spaces, Impeding the Flow of Traffic, and Failure to Register a Vehicle/Display Decal are $30.00 fines. Parking in or blocking a Disability Space and parking in a fire lane are $100.00 fines. Fines may be reduced if they are paid within three business days of the violation. Students and employees may pay or appeal parking citations online by going to [http://woffordcollege.rmcpay.com](http://woffordcollege.rmcpay.com).

**The Traffic Commission**

The Traffic Commission of Wofford College receives, evaluates and decides the merits of appeals of parking citations on campus. The commission is composed of staff of the College and serve under the direction of a chairman appointed by the president of the College. The commission members receive and adjudicate the appeals that have been requested online.

**Vehicle Safety and Theft Protection**

Wofford College assumes no responsibility for the care or protection of any vehicle or its contents operating or parked on campus. Valuables, if not removed, should be secured and out of sight in the vehicle. Unlocked vehicles are easy targets for thieves that occasionally find their way into our parking lots. Vehicle break-ins over the last few
years have involved subjects simply checking door handles for unlocked vehicles. Thefts or damage should be reported immediately to the college Campus Safety Office at 864-597-4350. Campus Safety discourages any parking on Memorial Drive as there are no sidewalks. This street is also a city street and is not under the jurisdiction of Campus Safety. In the past, there has been a high incidence rate of vehicle break-ins on the street. Students and employees walking to their vehicles (or any other locations on campus) at night, especially to remote parking lots, are reminded that Campus Safety provides safety escorts. Members of the campus community can request safety escorts by calling 864.597.4350.

**Compliance**

These regulations are in effect throughout the year. Failure to comply with the regulations may result in ticketing or towing at the owner's expense. In instances where an operator refuses to remove a vehicle from a prohibited space or the vehicle has a significant number of unpaid tickets, the Director of Campus Safety has the authority to place an immobilizing device on the car. Wofford students and employees are responsible for informing their guests of these regulations. The college reserves the right to search vehicles on campus for the purpose of safety, maintenance, legal or emergency situations.