

FAFSA APPLICATION INSTRUCTIONS
2018-2019 Free Application for Federal Student Aid (FAFSA)

Freshman Priority Deadline
January 1, 2018

Returning Student Priority Deadline
March 15, 2018

Wofford's FAFSA PRIORITY DEADLINE DATE: FAFSA should be completed and received at the U. S. Department of Education (USDOE) by **January 1, 2018**. **The Department of Athletics requires FAFSAs to be filed by May 1st.**

CREATE AN FSA ID: The FSA ID-- a username and password -- has replaced the Federal Student Aid PIN and must be used to log in to certain U.S. Department of Education websites. Your FSA ID confirms your identity when you access your financial aid information and electronically sign Federal Student Aid documents. If you do not already have an FSA ID, you can create one by navigating to www.fsaed.ed.gov.

Step 1: When logging into the website listed above, click the link to create an FSA ID.

Step 2: Create a username and password, and enter your email address.

Step 3: Enter you name, date of birth, Social Security number, contact information, and challenge questions and answers.

Step 4: Review your information, and read and accept the terms and conditions.

Step 5: Confirm your email address using the secure code, which will be sent to the email address you entered when you created your FSA ID. Once you verify your email address, you can use it instead of your username to log in to the websites.

You can use your FSA ID to sign a FAFSA right away. Once the Social Security Administration verifies your information in one to three days, you will be able to use your FSA ID to access the websites listed above. For help, visit StudentAid.gov/fsaid or [How to create an FSA ID](#).

FILE FAFSA ON THE WEB (FOTW):

1. Go to www.fafsa.gov. Click **Start Here** to begin the application. It may be helpful to print and complete a FAFSA on the Web (FOTW) worksheet **prior to beginning the online application**.
2. If you filed the FOTW last year and your information matches with the USDOE, you will be given the option to complete a **FAFSA Renewal** for 2018-2019. Please update the income information and make any other applicable changes.
3. Enter personal information and the FSA ID and password for each required signature to be authenticated.
4. Complete and finalize the **2018-2019 FOTW**. For additional assistance, a "Help and Hint" window will appear for each question on the application.
5. Be sure all the information entered in the matches the information on your Social Security Card. This information is required. If the information does not match, the FAFSA will be rejected.
6. List the **Wofford College school code 003457** in the "School Selection" section of the FOTW.
7. Print a copy of the FOTW application for your records as prompted in the "Sign and Submit Section".
8. Submit the FOTW and print a copy of the confirmation page for your records. We suggest you do this no later than December 25 to meet **your priority deadline**. The FOTW receipt date is the day transmitted and received by the USDOE.

Important Additional Information from the Office of Financial Aid:

- Email is our primary means of communication with students and parents. Currently enrolled students will be contacted at their Wofford email address. Parents should notify us immediately if the parent email address changes.
- Complete parent's and student's **2016** federal tax returns as soon as possible. Use information from your tax returns to complete the FAFSA. **If you cannot complete your 2016 federal tax returns before Wofford's January 1, 2018 priority deadline date, please submit the FAFSA using estimated income.**
- Once we receive & review your electronic FAFSA results, you will be notified if any additional information is needed to prepare your final award letter. An award letter listing all the sources and amounts of aid for which you appear to be eligible will be made available via email notification to new and incoming freshmen depending on when they applied. Currently enrolled student award letters will be available after spring 2018 grades have been posted and reviewed.

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